Staff Advisory Council Arts and Crafts Showcase
Frequently Asked Questions

**Who can participate?**
The Showcase is open to all staff members, full time, part time, or retired. We do have faculty members participate and are open anyone who wants to join us. However, as this event is held to highlight the many talented staff we have at Mizzou, we want to make sure space is given to staff members first. To date, there has always been plenty of room for everyone.

**Can I sell my items?**
Because we want to foster a museum like atmosphere, items are not to be sold during the show. If you have price tags on your items, please either remove them or place them so they cannot be seen while the item is on display. You can place business cards by your work. Banners with your company name are not allowed. Alternatively, you are allowed to place a sign, no bigger than 8.5”x 11”, by your work to indicate you do sell your items. After the show is over you can sell the items to your heart’s content, especially to people who contacted you during the Showcase.

**Do I have to sell my items?**
No. The Showcase is for you to share your talent in a museum like setting. It is open to participants of all skill levels. While some participants do sell their items, a majority of participants do not. Sales are not allowed while the Showcase is open.

**Will my items be secure?**
The Staff Advisory Council (SAC) makes every attempt to maintain security of the items on display. Someone will be with the items at all times while the Showcase is open. Once it is closed at night, the doors will be locked. Because the Showcase usually occurs while classes are not in session, there is less foot traffic through the area. SAC will also notify MU Police when the Showcase is in session. They are very good at providing extra coverage of the building while the Showcase is going on.

SAC would like to point out that while we have never had a problem in the past, theft or breakage is always a possibility and should be taken into consideration by participants.

**What if I don’t want to bring something that is priceless to me?**
Please do not bring something if you are uncomfortable doing so. While we have never had a problem in the past, theft or breakage is always a possibility and should be taking into consideration by participants. You can, however, bring pictures of the item to show as a substitute for the real thing.
**How much can I bring?**

There are typically thirty 8’ x 2’ tables, approximately 24 easels, and a few display boards available for you to display your work. These are available to participants on a first come, first serve basis. You can plan on using half of a table, an entire table, or just an easel. Please note, SAC reserves the right to move items around to make sure every participant has space to display their work.

Participants are encouraged to bring props to display their items on. Think up! The higher you display your work, the better it is for visitors to see your work.

**Do I need to bring a tablecloth?**

Every effort will be made to provide tablecloths for the Showcase, as long as there is money in the budget to do so. SAC will inform participants well before the start of the Showcase if they need to provide their own tablecloths.

**I don’t have anything to display. Can I still be involved?**

The Showcase is always in need of volunteers to help set up the displays, take down the displays, and provide a watchful eye over the displays while the showcase is open to the public. In addition, the Showcase is held during staff recognition week. During that time, there are plenty of opportunities to help make the week’s activities a success. For more information on how you can help out, please contact the Staff Advisory Council Office at 882-4269, 180 General Services Building.