Staff Advisory Council Minutes
June 28, 2018
201 Hill Hall
1:15pm – 3:00pm

Attendance Record
<table>
<thead>
<tr>
<th>Administrative/Professional</th>
<th>Crafts/Maintenance</th>
<th>Clerical/Office</th>
<th>Technical/Paraprofessional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melissa Ingram – x</td>
<td>Ronnie Moten – x</td>
<td>Liz Beal – x</td>
<td>Megan Thompson – o</td>
</tr>
<tr>
<td>Julie Loftin – x</td>
<td>Brad Sharp – x</td>
<td>Dayla Botts – o</td>
<td>Jan Judy-March – o</td>
</tr>
<tr>
<td>Sean Brown – x</td>
<td>Steve Stockman – x</td>
<td>Liz Zufall – x</td>
<td>Rachel Powers – x</td>
</tr>
<tr>
<td>Hannah Clampitt – x</td>
<td>Eric Henley – o</td>
<td>Chrissy Kintner – x</td>
<td>Tammy Browning – o</td>
</tr>
<tr>
<td>Alisa Petty – SAC/OSAIV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HR Ex Officio – Teresa Long (HRS Consultant Sr.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guests: Misty Jordan (School of Medicine Council) and Hannah Nichols (Hospital Council)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Call to Order: Chrissy called the meeting to order at 1:14pm.

Upcoming Meetings & Dates:
- July 12, 2018 – SAC Meeting – 201 Hill Hall
- July 26, 2018 – SAC Meeting – 201 Hill Hall
- August 10, 2018 – New Member Orientation – 194B General Services Building
- August 23, 2018 – SAC Meeting – 314 Hill Hall

Minutes Approval: Did not have a quorum so minutes from June 14, 2018 were not approved.

Secretary/Treasurer Report (Liz B. and Chrissy): The executive committee met with Gary on 6/25/18. They discussed in-house projects and per Gary there will be no changes on the customer side, proposals will be sent the same way as done now. $30,000 is the cut off for in-house projects and if over that, will get bid out as they cannot compete financially or keep up with the work. SAC members should let the executive committee know if there are any concerns so any concerns can be reported to Gary. Also, everybody in Construction Services who has told Gary of a milestone coming close, has been worked with. Steve asked if it would be possible to allow construction services to go in and meet with the customer to determine needs and expense versus sending planning, construction and design in first to save on costs. The executive committee will take that to Gary at their next meeting. They also let Gary know how the meeting with the Board went and also where the SAC is at with elections. The executive committee met and discussed membership.

New Business:
Membership Review – The executive committee has gotten close to finalizing the proposed changes. Liz B. shared what they are looking at so far. They would like to increase SAC membership to 22. No decisions are being made today. The executive committee will send out a copy of the final proposal for the SAC to review, once complete.

Staff Grievance Process – Chrissy reminded SAC members to send any comments on the CRR for the Staff Grievance Process to her.

End of Year Reports – Chrissy asked committee chairs to start turning in their end of year reports. She will also try to schedule meetings with each chair and the admin to break down committee information. Admin will add sections for committee timeline and preferred traits to the end of year report template.
Nominations for Executive Committee – Chrissy asked SAC members to start thinking about nominations for the 2018-2019 executive committee. They discussed the possibility of moving up elections and executive committee elections, with the possibility of changing the wording in the bylaws to say “no later than the last meeting in July”.

Resolution on Slavery Memorial – Chrissy discussed a resolution written by the faculty council in 2017. Gary Ward has asked the SAC to select a representative to serve on the committee to help decide what the memorial will consist of. Gary Ward and Kevin McDonald are charged with running the committee and in addition to the SAC, they would like reps from the GPC, MSA and faculty council. They will start in the fall of 2018 to try for completion in 2019. Liz Z. volunteered to be on the committee as a representative for the SAC. Ronnie expressed serious concerns about the project. Liz will make sure Ronnie’s concerns are heard.

Human Resources (Teresa Long): Teresa had nothing to report, but Julie asked about funeral leave being extended to include spouse’s grandparents/step-grandparents. Her concern is that the issue is being ignored. Teresa believes it has been discussed, but since they were trying to get Shared Leave up and running and expand the sick/personal time, those took priority for now. Would need to go to the policy committee on campus and the campus rep would take any changes to the system committee, who would then take it to HR council and then to the board, etc.

STANDING COMMITTEES:
Education Award (Tammy): The review committee is scheduled to meet on Monday, July 2nd to select recipients.

Elections (Sean): Sean thanked those who were able to help conduct interviews. He asked those who participated to send scores (on a scale of 1-10) to Alisa in order to narrow down the Administrative/Professional candidates to 4 for the ballot.

Fundraising (Steve): Nothing to report.

Marketing & Communications (Tammy): Nothing to report.

SAC Salutes (Eric): Based on the votes submitted, the Spring 2018 recipient is the Department of Child Health, Medical Education. Admin is working to schedule the presentation.

Service Champion (Eric): The committee selected recipients Paul Xiong (May), Brooke Biggers (June) and Anita Cowan (July). Presentations are scheduled for July 11th, 12th and 13th.

Staff Development Award (Melissa): Nothing to report.

Staff Interest/Ad Hoc (Melissa): The committee met and made their recommendations. They sent the list of those interested in being involved in the Equity Resolution Panels to Liz Zufall for the Office of Civil Rights & Title IX to do further screening.

SPECIAL COMMITTEES:
Campus Facilities Planning Committee (Eric): Nothing to report. This committee has been moved to pending.
Campus Space Utilization Committee (Sean): Nothing to report. This committee has been moved to pending.

Capital Financing Advisory Committee (Dayla): Nothing to report.

Capital Review Committee (Jan): Nothing to report. This committee has been moved to pending.

Chancellor’s Cabinet (Chrissy): They have been meeting about the raise pool. Salary and wage guidelines should be out by the end of the month or next week. It will be a merit pool, not an across the board raise and is only a small percentage, about 1.5%. They also watched the 30 second SEC spot from 160 over 90 as well as the longer minute and a half video.

Faculty Council: Nothing to report.

Intercampus Staff Council (Chrissy/Liz B.): ISAC met on the Columbia campus ahead of the June Board of Curators meeting and did team building exercises. They also focused on questions and topics for the luncheon with the Board of Curators to make sure everyone was on the same page. They discussed changing the concept of shared governance for staff to a shared presence, since actual shared governance pertains to faculty. They asked four questions at the luncheon and Chrissy will send those to the SAC and they discussed staff development. Overall, it was a very productive and positive meeting. They met again yesterday and Marsha Fischer was there to discuss Shared Leave. This will probably begin 8/1/18 and there will be an email with a toolkit sent out. The Board of Curators brought up that the ISAC terms are too short and they can’t build relationships, so ISAC is readdressing the idea of longer terms. The UM System council suggested that councils get to know the curators in their region and maybe invite them to their meetings. They also discussed following up to try and get a representative on the University Task Force. UMKC has an ombudsman, which might be an idea for the other campuses. The importance of professional development was discussed. Marsha Fischer has a 5 year plan for this, which she’s been thinking about and is still working on. ISAC will investigate further. System brought up the possibility of an internal linked-in app and they will look into whether that will work and also cost. The executive committee needs formal ideas and statements for ISAC bylaw changes typed up by July 18th. They asked SAC members for feedback.

Resource Allocation Model Committee (Liz B.): They are planning to have a proposal ready by August 15th. The dug through the revenue side of things and will look at how numbers came out for cost.

Safe Mizzou Coalition Committee (Hannah): A company called Rave runs the MU alerts and at the beginning of the school year will have an app that will be a one touch safety app to call police and have virtual guardians and gps tracking. There will be a CRAT training on September 17, 2018 and a women’s basic self-defense course is coming up as well. Hannah recommended posting items like these to the SAC social media sites.

Strategic Enrollment Management Committee (Chrissy): Nothing to report.

Tobacco Free Mizzou (Julie): Julie reported that an approved version of the Tobacco Free Policy has been sent to Vice Chancellor Gary Ward and it has now been added to the business policy manual. Given the 60 day implementation period that we will use to effectively communicate and implement the policy it will go into effect August 20th, the first day of classes.
Total Rewards Advisory Committee (TRAC) (Sean): Nothing to report.

Adjournment: No quorum to vote for adjournment. Meeting ended 3:02pm.