

Staff Advisory Council Minutes

June 8, 2017

Jesse Hall 409

1:15pm – 3:00pm

Attendance Record			
Administrative/Professional	Crafts/Maintenance	Clerical/Office	Technical/Paraprofessional
Melissa Ingram – x	Duff Bergendahl – x	Liz Beal – x	Christa Keers – x
Julie Loftin – x	Brad Sharp – x	Dayla Botts – x	Jan Judy-March – x
Sean Brown – x	Steve Stockman - x	Carol Heffner – o	Rachel Waggoner – o
Rebecca Bergfield - x	Eric Henley - x	Chrissy Kintner - x	Tammy Browning – x
Alisa Petty – SAC/OSAIV			
HR Ex Officio – Patty Haberberger			

Call to Order: Chrissy called the meeting to order at 1:20pm.

Guest speaker(s): No guest speaker.

Upcoming Meetings & Dates:

- June 22, 2017 – 409 Jesse Hall
- July 13, 2017 – 109 Townsend Hall
- July 27, 2017 – 109 Townsend Hall – Rhonda Gibler, guest speaker
- August 11, 2017 – 194A&B GSB – New Member Orientation
- August 24, 2017 – E205A Locust Street Building

Minutes Approval: The SAC discussed changes to the 5/11/17 minutes. Duff motioned to pass minutes with changes, Steve seconded, motion carried.

Secretary/Treasurer Report (Dayla): The Executive Committee met with Patty and Mackenzie with HRS on 5/12/17 and discussed MyPerformance and supervisory training activities. They are going to think about ways they can manage this. Additionally, they're thinking of restructuring HRS. The Executive Committee met with Gary Ward on 5/15/17 and discussed layoffs, Staff Recognition Week, the Open Forum, and rumors of Mizzou North being torn down. Per Gary, Operations is done with layoffs for this fiscal year. Additionally, they are reviewing all buildings on campus to determine which need to be torn down. Mizzou North has not been vetted yet and there are no plans to tear down that building currently. On 5/31/17 the campus staff councils met for a round table meeting, 12 people were in attendance. They discussed welcoming Chancellor Cartwright with a gift basket filled with items from different departments to say welcome from MU staff. Admin sent a Doodle poll out to see when to schedule the next round table meeting. Additionally, admin will try to get Chancellor Cartwright scheduled to meet the SAC as well as to meet with all of the councils at a round table meeting.

New Business:

Set Staff Recognition Week 2018 dates: Julie moved to set the dates for 5/21-5/25/18, Duff seconded. Motion carried.

Diversity Award during Staff Recognition Week: Kevin McDonald approached Sean about the possibility of setting up a Diversity Award to be given at the SRW awards ceremony. Per Kevin, his department would

provide the funding for the award if SAC can manage the details, much like the Alumni Award. Rebecca will get the information on how the Alumni Award is set up and will send that to Dr. McDonald. This discussion led to a conversation about a possible part-time employee award which has been discussed by the SAC in the past. Chrissy asked that everyone look for notes regarding a part-time award and admin will add this to the agenda for further dialogue on 6/22/17.

Future Collaboration with Dr. Gibler's Office: Chrissy followed up with Rhonda Gibler, Todd Mackley and Melinda Adams regarding the budget ideas SAC submitted. She is talking with Rhonda Gibler about having more collaboration with the SAC. Chrissy asked that everyone start thinking about what kind of collaboration the SAC can have with the Financial Department.

Attendance at Faculty Council Meetings: The Executive Committee feels that there is an opportunity for the SAC and the Faculty Council to work together for the collective good of the university. They would like the members of the SAC to sign up to attend Faculty Council meetings and report at SAC meetings. Admin will send a Doodle poll out for members to sign up to attend Faculty Council meetings. They also discussed meeting with the MSA and GPC in the future and the Executive Committee is trying to set regular meetings with the Faculty Council Executive Committee, potentially quarterly.

Human Resources (Patty Haberberger): Everyone being laid has been notified. HR is providing as many resources as they can. They are working to process everything and are trying to answer questions in addition to offering informational sessions. Patty suspects this is just the beginning. They are doing a rapid assessment of HR, Finance, Operations, IT, etc. HRS is still figuring out TAP and retirement, etc. Patty addressed some information released in an article in the Tribune that discussed laid off employees being locked out of MU accounts. She said that this happened to those employees who had access to sensitive information, but they are working on reinstating email and MyHR access for those employees affected. This did not happen to every employee. Patty also discussed the Transition Assistance Program and noted that non-tenure track faculty and non-ranked academic positions are not eligible for TAP.

STANDING COMMITTEES:

Education Award (Tammy): Nothing to report.

Elections (Sean): They received a good number of applications for the A/P and C/O job categories. The committee reviewed the applications and narrowed it down to 6 candidates in each category for interviews. There is only 1 candidate for the T/P opening and there are 3 candidates in the C/M category. Interviews are scheduled for tomorrow and Monday and Sean asks that anybody who is available attend the interviews.

Fundraising (Steve): Nothing to report.

Marketing & Communications (Christa): Nothing to report.

Reaching Out to Staff (Christa): Nothing to report.

SAC Salutes (Eric): Will award Spring SAC Salutes once the rest of the scores are submitted.

Service Champion (Eric): The committee is reviewing the nominations and will choose recipients for the next 3 months.

Staff Development Award (Julie): Nothing to report.

Staff Interest/Ad Hoc (Melissa): The mass email request to call for applications has been submitted and will go out soon.

Staff Recognition Week:

- **Arts & Crafts (Rebecca)**: Approximately 300 people attended the showcase. A lot of people stopped by after the luncheon on Wednesday. Rebecca suggested having an ice cream social on Thursday and use that to funnel people over to the showcase.
- **Awards (Rebecca)**: Nothing to report.
- **Ceremony (Tammy)**: Nothing to report.
- **Events (Dayla)**: Approximately 200 people attended the Fun Day event and around 1600 attended the luncheon. The pulled chicken was a big hit and they ran out of cole slaw at two tables.
- **Online Auction/Education Award (Steve/Jan)**: The online auction raised about \$2800, which is lower than last year, but there will be a fundraising/auction committee meeting soon to discuss opportunities for next year.

SPECIAL COMMITTEES:

Campus Facilities Planning (Eric): Nothing to report.

Campus Space Planning (Chrissy): Nothing to report.

Capital Financing Advisory Committee (Dayla): Dayla received an email acknowledging her position on the committee. No meetings are scheduled at this time.

Capital Review Committee (Jan): Nothing to report.

Intercampus Staff Council (Chrissy/Sean): ISAC is scheduled to meet with the Board of Curators in 2 weeks. Chrissy and Sean will be able to ask questions of the board and requested that members of the SAC email any questions they would like asked to Sean by 11am 6/9/17.

Resource Allocation Model Committee (Liz): Liz received an email acknowledging her position on the committee. No meetings are scheduled at this time.

Safe Mizzou Coalition Committee (Julie): Nothing to report.

Strategic Enrollment Management Committee (Chrissy): The committee is scheduled to meet on Wednesday and the AACRAO consultant, Ben Trachtenberg, Bill Wiebold, and Chrissy are scheduled to meet with Pelema Morrice on Tuesday.

Total Rewards Advisory Committee (TRAC) (Sean): TRAC is scheduled to meet on Monday and they have a telepresence meeting scheduled for Wednesday to discuss the stress test done on the retirement/pension fund.

Pending Business:

Shared Leave (Rebecca): Nothing to report.

Adjournment: Rebecca motioned to adjourn and Christa seconded, motion carried. Meeting adjourned 2:59pm.