

## Staff Advisory Council Minutes

May 11, 2017

Townsend Hall 206

1:15pm – 3:00pm

<b>Attendance Record</b>			
Administrative/Professional	Crafts/Maintenance	Clerical/Office	Technical/Paraprofessional
Melissa Ingram – x	Duff Bergendahl – x	Liz Beal – x	Christa Keers – x
Julie Loftin – x	Brad Sharp – x	Dayla Botts – x	Jan Judy-March – x
Sean Brown – o	Steve Stockman - x	Carol Heffner – x	Rachel Waggoner – x
Rebecca Bergfield - x	Eric Henley - x	Chrissy Kintner - o	Tammy Browning – x
Alisa Petty – SAC/OSAIV			
HR Ex Officio – Peggy Spiers			
Guests: Sally Barnes and Meghan Alexander (College of Ed Staff Council reps)			

**Call to Order:** Dayla called the meeting to order at 1:16pm.

**Guest speaker(s):** No guest speaker.

### **Upcoming Meetings & Dates:**

- May 22 – 26, 2017 – Staff Recognition Week, no meeting
- June 8, 2017 – 409 Jesse Hall – Phil Shocklee (with Retirees) – guest speaker
- June 22, 2017 – 409 Jesse Hall

**Minutes Approval:** Duff motioned to pass minutes for 4/27/17, Rachel seconded, motion carried.

**Secretary/Treasurer Report (Dayla):** The Executive Committee met on 5/3/17 and discussed Staff Recognition Week. There is a conflict with the October 17<sup>th</sup> date for the Fall 2017 Open Forum, so admin will reschedule into the week of 10/22/17. The Executive Committee is schedule to meet with HR tomorrow to discuss supervisor training. The Executive Committee is scheduled to meet with Gary Ward again on May 16<sup>th</sup> and they are still waiting to see if the 5/16 meeting with the Interim Chancellor is still scheduled due to Garnett Stokes taking over for Hank Foley.

### **New Business:**

**SAC Salutes – vote on Spring 2017 recipient:** Members of SAC will send their top 3 votes to Alisa by Friday, May 19<sup>th</sup> and the top 3 winners will be awarded for the next 3 quarters.

**Human Resources (Peggy Spiers):** HR has finalized the list of courses for Staff Recognition Week. Per Peggy, they would like to encourage staff to attend the upcoming Chancellor forums. An email went out this morning regarding summer hours which will begin on Monday.

**Budget:** Some concern was expressed regarding Interim Chancellor Stokes' letter, giving the impression that they will be protecting faculty and students, therefore staff will take the brunt of the budget cuts. Julie motioned to try and get a meeting with Dr. Stokes before 6/1/17 and Duff seconded, motion carried. Admin will try and get on the schedule. If this isn't possible, SAC members are encouraged to attend the Chancellor forums.

## **STANDING COMMITTEES:**

**Education Award (Tammy):** Nothing to report.

**Fundraising (Steve):** Nothing to report.

**Marketing & Communications (Christa):** Nothing to report.

**Reaching Out to Staff (Christa):** Nothing to report.

**SAC Salutes (Eric):** Nothing to report.

**Service Champion (Eric):** Presented the May 2017 recipient, Cynthia Irsik with Anthropology, with her Service Champion Award at 12:45pm today at the Alumni Center.

**Staff Development Award (Julie):** The Spring 2017 recipients have been notified of their awards.

## **Staff Recognition Week:**

- **Arts & Crafts (Rebecca):** 35 have signed up to participate in the showcase. This is 10 lower than 2016. Rebecca asked for volunteers to help watch the showcase, she will re-send the email request with sign up to the SAC. She also asked for some items for door prizes, admin will get some extra items to her for the doorprizes.
- **Awards (Rebecca):** Nothing to report.
- **Ceremony (Tammy):** Ceremony duties have been assigned and sent out to the SAC for review. Tammy asks that anyone who would like a different task, please contact her. She will discuss roles in more detail during the walk-through at Jesse Auditorium on May 22<sup>nd</sup>. The SAC was reminded to meet at 10:30am on Monday, May 22<sup>nd</sup> to set up for the ceremony as well as to perform the walk-through. Tammy discussed the two options for captioning during the ceremony: 1. Display captions on the main screen where the slideshow runs (this is also the cheaper option) or 2. Display captions on two smaller screens set up at either end of the stage, by the stairs. Julie moved to try the captions on the main screen, Rachel seconded. Motion carried. Some discussion occurred on whether or not to provide a laptop by the display case outside of Jesse Auditorium for people to peruse the online auction and make bids, if needed. A vote was taken and it was decided to provide a laptop.
- **Events (Dayla):** The server email has gone out and some people have signed up. Dayla will email the availability and schedule to the SAC. MizzouRec is working on Tiger Ex classes and they will have a photo booth and water balls again. Dayla needs 2 volunteers to take pans to the meat market for chicken. Duff volunteered and he will find someone else to help as well. Dayla requested items to give away as prizes during Fun Day. Admin will get some extra items together for her and Steve will work on getting some items from MizzouRec as well.
- **Online Auction/Education Award (Steve/Jan):** The auction committee got together yesterday and put packages together for the auction. There are about 50 items including 2 weeks for the house in Gulf Shores. The SAC discussed sending a separate mass email for the auction to all, not just staff, on Monday 5/22/17. Alan is trying to get a countdown clock for the auction which will open at 8am on Monday and will end at 6pm on Friday. Admin will add some more auction items to the slideshow to show what's available and if there's time, will print some pages with auction information to be placed on tables during the luncheon. Per Steve, he's not sure if there will be a

50/50 raffle again this year. Julie made a motion to nix the raffle and Rachel seconded, motion carried.

**SPECIAL COMMITTEES:**

**Intercampus Staff Council (Chrissy/Sean)**: Nothing to report.

**Campus Space Planning (Chrissy)**: Nothing to report.

**Campus Facilities Planning (Eric)**: Nothing to report.

**Capital Review Committee (Jan)**: Gary Ward might be getting rid of the Capital Review Committee and making an Architectural Committee due to other committees now involved. More information will come later.

**MU Chancellor Search Committee (Chrissy)**: Chrissy reported by email that things are moving forward, but she cannot divulge specifics yet, due to her confidentiality agreement. The committee will possibly meet again on 5/16/17.

**Total Rewards Advisory Committee (TRAC) (Sean)**: Nothing to report.

**Safe Mizzou Coalition Committee (Julie)**: Nothing to report.

**Pending Business:**

**Shared Leave (Rebecca)**: Nothing to report.

**Adjournment:** Christa motioned to adjourn and Jan seconded, motion carried. Meeting adjourned 2:11pm.