Call to Order: Chrissy called the meeting to order at 1:15pm.

Upcoming Meetings & Dates:
- May 10, 2018 – SAC Meeting – 201 Hill Hall – Lisa Thurber, guest speaker
- May 21-25, 2018 – Staff Recognition Week
- June 14, 2018 – SAC Meeting – 201 Hill Hall – Andy Hayes and Amber Lammers, guest speakers
- June 28, 2018 – SAC Meeting – 201 Hill Hall

Minutes Approval: Members discussed changes to the minutes from the April 12th meeting. Eric motioned to approve minutes with changes and Brad seconded. Motion carried.

Secretary/Treasurer Report (Dayla): The executive committee met with the chancellor on April 20th and discussed the Open Forum. At that point they discussed what he was going to talk about as there were no questions submitted at the time. They discussed the budget, activity analysis and campus climate. Everything they discussed is what Chancellor Cartwright spoke about during the Open Forum. The executive committee met and finalized the FY19 budget for the SAC to approve. They also discussed service year awards being printed in full by printing services. They discussed the award finalist certificates and decided to have the UM System seal on the certificate. They also conversed about what to add to the agenda for the next meeting with Chancellor Cartwright. They would like to discuss the budget and lay out for him the special requests the SAC asks for him to fund. The executive committee is also going to try and meet with Jatha Sadowski and Patty Haberberger to review the staff categories again, in order to gain a better understanding. They would like to get on the same page as HR. They would also like to set a goal of figuring things out by this summer, possibly August. Any changes will not affect this coming round of elections.

New Business:
Implementation of Exit Interviews for Council Members – Chrissy discussed the possibility of having exit interviews at the end of member terms in order to get an idea of what worked and what can be improved. She asked for thoughts on this and members agreed this is a good idea. Steve mentioned it might be good feedback for the chancellor to know what council members have experienced/seen during their term as well.
FY19 Budget – Chrissy reviewed the proposed FY19 budget with members of SAC. They made a few changes. Sean moved to submit the budget and Liz Z. seconded, motion carried.
Executive Committee Election Timing and Training – Chrissy discussed executive committee elections and possibly updating in the bylaws how nominations are submitted as they are not made from the floor anymore. She also discussed including newly elected officers at the August executive committee meetings as well as the meetings with the chancellor and with Gary Ward in order to give some training. They would like things to be more consistent and would like to be intentional in leaving the council in good hands. They would be looking to make it more formal/purposeful by adding it to the bylaws and this will help keep the image of council as one of collaboration and participation.

2018-2019 Committees – Chrissy discussed the possibility of having current members sign up as committee chairs sooner than September, in order to be able to share information and get some coaching on committees when outgoing chairs are leaving council.

Human Resources (Patty Haberberger): The Staff Open Forum was this week and Patty asked if there were any questions or if there’s been any feedback after. Chrissy is going to reach out to those who submitted questions to make sure their question was answered and also to those whose questions were not asked and she will send those questions to the appropriate parties to get answers. The full activity analysis report will be coming out very soon, but there is no exact date yet. Patty would like to meet with the different councils to find out how to best restructure and give an opportunity for input as they start reviewing the data for colleges, schools and divisions. Chrissy reported that there is a collaborative design session scheduled for May 2nd, which she will be attending to give staff input. Patty would like to put together some sort of staff appreciation event or something and would like ideas from the SAC. Admin will call a special meeting to work with Patty on this, and will invited the other councils to participate as well.

STANDING COMMITTEES:

Education Award (Tammy): Nothing to report.

Elections (Sean): Megan is leaving the university. They are going to leave her position open for now and will fill it during elections. Emails have been drafted and will be sent out in early May in order to give more time for nominations/applications.

Fundraising (Steve): Nothing to report.

Marketing & Communications (Tammy): Nothing to report.

SAC Salutes (Eric): Nothing to report.

Service Champion (Eric): Nothing to report.

Staff Development Award (Melissa): The committee is reviewing applications and will have scores turned in by Sunday. They meet on Monday to determine recipients.

Staff Recognition Week:

- Online Auction (Jan): Jan is trying to get with Alan Marshall to discuss when he needs to have the information for the online auction and she will figure out when to start getting packages and descriptions together from there.
- Arts & Crafts (Rebecca & Megan): Nothing to report.
- Awards (Sean): The last award recipient was notified today. The finalists will be emailed by tomorrow.
•  **Ceremony (Tammy)**: Tony Barbis has agreed to announce the names during the ceremony. Tammy sent out the list of duties for the ceremony and asked that if anyone has issues with their assignment, please let her or Alisa know.

•  **Events (Dayla)**: CAFNR has agreed to pay for the chicken. They are still working on plans, but know that they will have Truman, the helmet car, washers, lawn darts, big Jenga, big Connect 4, big trikes and basketball. They will not be serving ice cream and are still trying to decide whether they will have popcorn or not.

**SPECIAL COMMITTEES:**

- **Campus Facilities Planning Committee (Eric)**: The Campus Facilities Planning Committee is meeting with the Campus Space Utilization Committee on May 10th at the General Services Building.

- **Campus Space Utilization Committee (Sean)**: Nothing to report.

- **Capital Financing Advisory Committee (Dayla)**: Nothing to report.

- **Capital Review Committee (Jan)**: Nothing to report.

- **Chancellor’s Cabinet (Chrissy)**: Nothing to report.

- **Digital Accessibility Advisory Board (Tammy/Christa)**: Tammy reached out and found that this project was passed off to a couple of other people who ran with it. Now it’s up to Gary Allen and a committee to make decisions. This plan has changed and moved on and can now be removed from the agenda. Tammy has some information they shared with her and she will send that to the SAC.

- **Faculty Council**: Nothing to report.

- **Intercampus Staff Council (Chrissy/Liz B.)**: ISAC met on Monday, April 23rd but there’s no new information to share at this time.

- **Keeling & Associates Advisory Group (Sean)**: They met and there are 3 working groups. Each group was working on a goal statement and now they’re working on a list of ideas. The advisory group will meet on Tuesday and Sean will have more information at that time, but it is moving.

- **Keeling & Associates Residential Life Experience (Steve)**: Nothing to report.

- **Provost Search Committee (Chrissy)**: The five candidates are coming to campus. An email went out today with the dates for the open forums and campus visits. Names of the candidates have not been released yet. They are also going to have a meeting with each candidate and the chair/vice chair of several councils on campus. They are involving staff in the search quite a bit.

- **Resource Allocation Model Committee (Liz B.)**: Nothing to report.

- **Safe Mizzou Coalition Committee (Hannah)**: Nothing to report.

- **Strategic Enrollment Management Committee (Chrissy)**: There has been no movement. They are currently waiting for the chancellor’s feedback before going any further.
**Tobacco Free Mizzou (Julie):** Julie was not in attendance.

**Total Rewards Advisory Committee (TRAC) (Sean):** TRAC is still one committee, but they have split into 2 groups. One will focus on the pension and one will focus on healthcare. Sean will be on the pension group. No decisions will be made without everyone's involvement, but they are hoping to get more work done this way. There will be a sub-committee meeting after graduation and another full meeting on May 29th.

**Adjournment:** Steve motioned to adjourn, Jan seconded. Meeting adjourned 3:01pm.