Staff Advisory Council Minutes  
April 11, 2019  
305 Hill Hall  
1:15pm – 3:00pm

### Attendance Record

<table>
<thead>
<tr>
<th>Administrative/Professional</th>
<th>Crafts/Maintenance</th>
<th>Clerical/Office</th>
<th>Technical/Paraprofessional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heather Horn – o</td>
<td>TBD</td>
<td>Liz Beal – x</td>
<td>Jan Judy-March – x</td>
</tr>
<tr>
<td>Ryan Gavin – x</td>
<td>Brad Sharp – o</td>
<td>Dayla Botts – x</td>
<td>Rachel Powers – x</td>
</tr>
<tr>
<td>Sean Brown – x</td>
<td>Ricky Conatser – x</td>
<td>Liz Zufall – x</td>
<td>TBD</td>
</tr>
<tr>
<td>Hannah Clampitt – x</td>
<td>David Licklider – x</td>
<td>Regina Baer – o</td>
<td>Robbie Merrill - x</td>
</tr>
<tr>
<td>Alisa Petty – SAC/OSAIV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HR Ex Officio – Bonnie Gregg (HR Consultant Sr.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guests: Lee Larrick (Mizzou Online)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Call to Order:
Liz B. called the meeting to order at 1:16pm.

### Upcoming Meetings & Dates:
- April 22, 2019 – 85 Gannett Hall, Round Table, Provost Ramchand, guest speaker
- April 25, 2019 – 305 Hill Hall
- May 9, 2019 – 305 Hill Hall, Christian Basi, guest speaker
- May 20-24, 2019 – Staff Recognition Week

### Minutes Approval:
Rachel moved to approve the minutes for both 3/14/19 and 3/28/19. Liz Z. seconded. Motion carried.

### Secretary/Treasurer Report (Dayla):
Dayla reported that the Executive Committee met with Gary Ward on 4/2/19 and let him know some of the Council’s ideas for the SEM plan, which are to have supervisors send letters to their staff who are taking classes and also to have a staff stole available for graduation. They gave him an update about SAC attendance, that 2 members stepped down. Gary offered to email his directors asking for nominations, if needed. The Executive Committee met on 4/3/19 and they talked about adding information to the SRW slideshow about Shared Leave. They also discussed the possibility of creating an award for Extension and Engagement. Liz B. is going to talk to Marshall Stewart and get his thoughts on it. The Executive Committee met with the Marketing and Communications committee on 4/4/19 to come up with some deadlines for the video series. The Executive Committee will be the first video, which is scheduled for Monday, April 15th and they will introduce the SAC, discuss replacing the open forums, give SRW dates, discuss elections coming up, promote social media and ask for ideas and questions for future guests, etc. They will have the second video on Monday, May 13th with the Events committee to promote Staff Recognition Week. They meet again on Monday. The April 18th meeting with Chancellor Cartwright was cancelled, but they meet with him again on 5/8/19.

### New Business:
**Exemplary Service Award Process Review** – Liz B. discussed the possibility of reviewing the process for selecting the Exemplary Service Award recipient. Admin will send the current award information to SAC members and they can send proposed changes in. SAC can review the proposed changes and vote at a future meeting.
Talking Points for Meeting with Christian Basi – Liz B. reported that the SAC met with Christian a year ago and he gave some media training and spoke about what the News Bureau does. He gave the SAC homework, to come up with some speaking points so there is a consistent message. Liz B. asked SAC members to be thinking about ideas for speaking points and then it can be narrowed down to 3-5 statements to summarize what the SAC does. Members can send their ideas to admin or bring them to the next meeting.

Old Business:
Provisor Round Table (added during meeting): Liz B. reminded SAC members that the round table meeting with Provost Ramchand is coming up on April 22nd. She asked that all members who are available, attend.

Human Resources (Bonnie Gregg): Bonnie reported that Patty met with the staff member about the organ donor policy. They found out that it would be a modest cost. There are no changes, but Patty will get more information and will then have another meeting. The HR fall conference is scheduled for October 29th and 30th in Memorial Union. Susan Groshong also has 20-22 classes scheduled for Staff Recognition Week. The Friday morning of SRW will be webinar classes only.

Jan let Bonnie know that a custodian approached her today that their union is handing out flyers about not getting pay increases. Nothing is known yet, but the union is handing out the information. Information and a copy of the flyer was given to Bonnie to take back. She will bring this up at the committee meeting coming up.

STANDING COMMITTEES:
Education Award (Liz Z.): Nothing to report.

Fundraising (Jan): Nothing to report.

Marketing & Communications (Ryan): Nothing to report.

SAC Salutes (Sean): The presentation for the Winter 2019 recipient, the Department of Biological Sciences, is scheduled for 11:30am on April 24th.

Service Champion (Sean): The presentation for the April recipient, Traci Scardina, is scheduled for 1:30pm on April 15th. Admin is working to schedule the presentation as well as to reschedule the February presentation for Angie Mabe. The mass email call for nominations went out on Monday.

Staff Development Award (Ricky): The deadline for applications is 5pm today.

Staff Recognition Week:
- Online Auction (Jan): Jan needs help calling for donations. There are currently only enough items for approximately 25 prizes and last year there were 50. Also, Jan reported that the committee will be putting prizes together on May 8th and anybody is welcome to come help. Admin sent a calendar invite. Jan also reported that her last day of work is going to be May 31st.
- Arts & Crafts (Rebecca): The showcase will be in the Grand Reading Room at Ellis Library this year. There will not be a theme for the showcase this year. Per Dayla, Heath is checking on the space in the Student Center lower level, he will let us know by Monday.
- Awards (Admin): Nothing to report.
- Ceremony (Sean): Nothing to report.
**Events (Dayla/Hannah):** They ordered the Little Debbie cakes for the luncheon and confirmed the space for the luncheon and for the outside activities. They will have tables for the outside events. They are not sure yet if they’ll have speakers outside to hear Eric’s band or not. They will have electricity available for inflatables and they also have reservations for Truman and the helmet car again.

**SPECIAL COMMITTEES:**

**Campus Facilities Planning/Space Utilization Committee (Sean):** Nothing to report.

**Capital Financing Advisory Committee (Dayla):** Nothing to report.

**Chancellor's Cabinet (Hannah):** Nothing to report.

**Digital Accessibility Advisory Board (Ryan):** Nothing to report.

**Intercampus Staff Council (Liz B./Hannah):** Nothing to report.

**MU History Working Group (Liz Z.):** Nothing to report.

**Resource Allocation Model Committee (Liz B.):** They continue to meet often and they are very close to finalizing the documents that will go out. They will have open forums and would like to try and have them soon, possibly the end of April. The deadline is to move to the new model in 2021 so they would like to get the information out as soon as they can. They will probably have more numbers for people to review in the fall to show more accurate figures. This model doesn’t have to go to the Board since it’s a campus model, not a system-wide model.

**Safe Mizzou Coalition Committee (Hannah):** Nothing to report.

**Total Rewards Advisory Committee (TRAC) (Sean):** Nothing to report.

**Vice Provost for Student Affairs Search Committee (Liz B.):** Liz B. reported that they had the airport interviews in St. Louis in March and there should be an announcement any day on when the finalists will be on campus for forums. Hopefully they will be on campus in April.

**Adjournment:** Liz Z. moved to adjourn and Rachel seconded, motion carried. Meeting adjourned 2:27pm.