Staff Advisory Council Minutes  
March 28, 2019  
305 Hill Hall  
1:15pm – 3:00pm

**Attendance Record**

<table>
<thead>
<tr>
<th>Administrative/Professional</th>
<th>Crafts/Maintenance</th>
<th>Clerical/Office</th>
<th>Technical/Paraprofessional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heather Horn – x</td>
<td>TBD</td>
<td>Liz Beal – o</td>
<td>Jan Judy – March – o</td>
</tr>
<tr>
<td>Ryan Gavin – x</td>
<td>Brad Sharp – x</td>
<td>Dayla Botts – x</td>
<td>Rachel Powers – x</td>
</tr>
<tr>
<td>Sean Brown – o</td>
<td>Ricky Conatser – x</td>
<td>Liz Zufall – o</td>
<td>TBD</td>
</tr>
<tr>
<td>Hannah Clampitt – x</td>
<td>David Licklider – x</td>
<td>Regina Baer – o</td>
<td>Robbie Merrill – o</td>
</tr>
<tr>
<td>Alisa Petty – SAC/OSAIV</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**HR Ex Officio – Patty Haberberger (VC for HRS)**

**Guests: Lee Larrick (Mizzou Online) and Karen Butkievich (Hospital Council)**

**Call to Order:** Hannah called the meeting to order at 1:15pm.

**Upcoming Meetings & Dates:**

- April 11, 2019 – 305 Hill Hall
- April 22, 2019 – 85 Gannett Hall, Round Table, Provost Ramchand, guest speaker
- April 25, 2019 – 305 Hill Hall
- May 9, 2019 – 305 Hill Hall, Christian Basi, guest speaker

**Minutes Approval:** Did not have a quorum so minutes from March 14, 2019 were not approved.

**Secretary/Treasurer Report (Dayla):** Dayla reported that the Executive Committee met and discussed vacant SAC positions and the Donor Leave Policy. They set up a meeting with the Marketing & Communications Committee to discuss the video series. The Executive Committee is scheduled to meet with Gary Ward again on Tuesday.

**New Business:**

MU Remembers – Hannah informed members that MU Remembers is an annual rememberance ceremony for individuals who have passed away in the previous year. This is the first year that staff is included in the ceremony. She encourages members to attend the ceremony, which will be at 2pm on April 5th on the Francis Quadrangle. Admin sent SAC members a calendar invite for this event.

**Human Resources (Patty Haberberger):** Patty met with the Family Friendly Campus Committee on recommendation of the chancellor. They are creating a website to pull together anything that has to do with family for faculty, staff and students. They were looking for someone to place on the website as a contact who can direct folks to the proper resource. Patty volunteered to act as that contact. The committee also recommended putting on a quarterly life event seminar or open forum to help people navigate through changes and benefits, etc.

Patty reported that the Policy Review Committee has Parental Leave and Donor Leave policies on the list to review. The state has a donor leave policy and a staff member reached out to ask for an evaluation of the university’s policy. He has a meeting with Marsha and Patty on April 9th.
The SAC asked Patty if the staff recognized during the MU Remembers ceremony includes retirees or only current, active staff. Patty will check on this and if they are not included, she will see if there’s a way to get that information, possibly by checking retiree benefits.

Ryan asked Patty if there is going to be any formal communication going out regarding the benefit cost reallocation. Per Patty, the communication went out to fiscal officers and the fiscal officers are supposed to push out that information to their departments.

STANDING COMMITTEES:

**Education Award (Liz Z.):** Nothing to report.

**Fundraising (Jan):** Nothing to report.

**Marketing & Communications (Ryan):** Nothing to report.

**SAC Salutes (Sean):** The Winter 2019 recipient is the Department of Biological Sciences and the Spring 2019 recipient is the MU Pre-Employment Transition Services Team in the College of Ed. Admin is working to schedule the presentations.

**Service Champion (Sean):** The April recipient is Traci Scardina. Admin is working to schedule the presentation as well as to reschedule the February presentation for Angie Mabe. The mass email call for nominations went out on Monday.

**Staff Development Award (Ricky):** The mass email call for applications went out. The deadline is Thursday, April 11th.

**Staff Recognition Week:**
- **Online Auction (Dayla):** Dayla reported that Jan still needs help calling on the list to get donations. Admin will update the donation list and send to SAC members, in addition to updating it in SharePoint.
- **Arts & Crafts (Rebecca):** Nothing to report.
- **Awards (Admin):** Admin reported that Sean thanked members for attending the award announcements. The announcement scheduled for tomorrow has been rescheduled to next Thursday. Admin sent the updated calendar invite.
- **Ceremony (Sean):** Nothing to report.
- **Events (Dayla/Hannah):** Nothing to report.

SPECIAL COMMITTEES:

**Campus Facilities Planning/Space Utilization Committee (Sean):** Nothing to report.

**Capital Financing Advisory Committee (Dayla):** Nothing to report.

**Chancellor’s Cabinet (Hannah):** They gave a Giving Day update. There were about 4,000 gifts, totaling over $14 million. The chancellor reached out to Liz B. as well as the chair of the faculty council to let them know what was going on before terminating the officer with the photo. Consultant, Jim Moody, discussed the state budget outlook. The withholding tables were messed up by the Department of Revenue, which is
creating big issues for the state. This will probably mean significant cuts for the University of Missouri, but they will have to wait and see what happens.

**Digital Accessibility Advisory Board (Ryan):** Ryan reported that a lot of resources have been compiled from both internal and external sources. Niki Stanley is now on board to architect the website.

**Intercampus Staff Council (Hannah):** Hannah reported that ISAC met yesterday and approved their mission statement and goals for 2019. Their goals are (not final versions): to continue to collaborate with university leadership to provide staff views and expertise, to further develop their relationship with the Board of Curators and think about ways to update the Board on staff achievements and to develop intercampus relationships and activities to foster collaboration and knowledge sharing.

**MU History Working Group (Liz Z.):** Nothing to report.

**Resource Allocation Model Committee (Liz B.):** Nothing to report.

**Safe Mizzou Coalition Committee (Hannah):** Nothing to report.

**Total Rewards Advisory Committee (TRAC) (Sean):** Nothing to report.

**Vice Provost for Student Affairs Search Committee (Patty):** Patty reported that the committee had airport interviews last Tuesday and Wednesday. They interviewed 10 candidates and gave their top 4 selections to the provost. Those interviews should be scheduled fairly soon and they will also have open forums.

**Adjournment:** No quorum, meeting ended 1:47pm.