Staff Advisory Council Minutes  
March 12, 2020  
Zoom Meeting  
1:15pm – 3:00pm

Attendance Record

<table>
<thead>
<tr>
<th>A/P</th>
<th>C/M</th>
<th>C/O</th>
<th>T/P</th>
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<tbody>
<tr>
<td>Liz Beal</td>
<td>Terrance Camp</td>
<td>Regina Baer</td>
<td>Stephen Braddock</td>
<td>Aric Bradley</td>
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<td>Hannah Clampitt</td>
<td>Ricky Conatser</td>
<td>Jacqueline Chenault</td>
<td>Travis Johnson</td>
<td>Dilauna Burks</td>
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<td>Ryan Gavin</td>
<td>David Licklider</td>
<td>Amanda Swaim</td>
<td>Robbie Merrill</td>
<td>Jackie Carney</td>
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<tr>
<td>Heather Horn</td>
<td>Brad Sharp</td>
<td>Liz Zufall</td>
<td>Rachel Powers</td>
<td>N/A</td>
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<td>Alisa Petty – SAC/OSAIV</td>
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<td>HR Ex Officio – Sheryl Cullina (HR Consultant Sr.)</td>
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<td>Guests – Lee Larrick, Billy Jamison, Melody Cook</td>
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Call to Order: Hannah called the meeting to order at 1:15pm.

Upcoming Meetings & Dates:
- March 26th, 2020 – Zoom – Mark Foley, guest speaker
- April 9th, 2020 – Zoom
- April 23rd, 2020 – TBD
- May 14th, 2020 – TBD – Gary Ward, guest speaker

Minutes Approval: Members discussed changes to minutes from 2/27/20. Dilauna moved to approve with changes, Amanda seconded, motion carried.

Secretary/Treasurer Report (Hannah): Nothing to report.

New Business:
Coronavirus Planning – Hannah reported that she was included in a table-top exercise to go through some simulations on what MU would do if different situations happen. Plans are changing by the hour because the situation keeps changing. Hannah encourages people to be flexible. Administration is taking it very seriously and working hard to figure everything out. If anyone has questions, they can send them to Hannah. As of yesterday, classes are suspended until Sunday and will be remote next week and then after spring break, they hope to resume classes in person on March 30th. Also, all university events have been cancelled through March 29th and university-related travel has been suspended until April 12th. A lot of communication will come out from e-learning in the next day or 2. They are mindful that some students don’t have computers, so they are looking into ways to help them. Dorms will stay open and campus dining will continue to feed students. In the event of a full-campus closure, situationally critical employees will still work on campus. They are working on an FAQ page to help answer questions. They had a call with Marsha Fischer yesterday and there are no specific answers at this time. They want folks to know that MU is a good employer that cares about its employees and will do what is in the best interest for employees to the best of their ability. Hannah asked SAC members to share if any of their departments are seeing any planning or changes yet.

Noodles & Company Fundraiser March 20th – The first food day fundraiser is supposed to be next Friday, March 20th. Liz B. proposed to put 100% of funds toward the Education Award program. SAC members voted yes, unanimously.
Old Business:
Graduation Stoles for Staff – Hannah reported that they will have staff stoles for graduation this spring. They will be available online once the design is finalized. They will be available online to order until they know the demand. SAC will share to help promote and make sure staff are aware that it’s an option to order for graduation.
Service Year Pins – The Executive Committee met with Chancellor Cartwright and discussed options for service year pins. They decided to order 20-year pins for this year and then will re-evaluate for next year.
Shared Leave (added during meeting) – Hannah reported that the MU Shared Leave bucket has been depleted. $114,000 were donated and it has all been awarded. The Executive Committee will discuss with the chancellor to see if we can fast track a little bit to try and replenish some funds.

Human Resources (Sheryl Cullina): HR is working on campus preparedness and FAQs. They are working with supervisors and making sure everyone knows where the flex arrangement guidelines are so they can think about what that means for their departments. There was a question about access to laptops and devices with internet capabilities. Per Sheryl, that is a question best answered by IT. She thinks IT purchased additional laptops for campus and so departments would need to work through IT to try and get access. She will try to find out about internet infrastructure. Another common question was about continuation of hourly pay for staff regardless of operations. Per Sheryl, right now the university is open, so staff are expected to work and get paid as usual. They are trying to direct all resources to the page on the website.

STANDING COMMITTEES:
Education Award (Liz Z.): Nothing to report.

Elections (Liz Z.): Nothing to report, but she will get with the committee this week to make sure everyone is on board with the plan submitted in December and she will work with Ryan on marketing.

Fundraising (Liz B.): The Noodles & Company fundraiser is next Friday, March 20th.

Marketing & Communications (Ryan): Nothing to report.

SAC Salutes (Alisa): Admin is working to schedule presentations.

Service Champion (Alisa): Presentations will be rescheduled for now.

Staff Development Award (Ricky): Nothing to report.

Staff Recognition Week:
- Awards/Ceremony (Regina): They are scheduled to meet next week.
- Events (Ricky/Robbie): Ricky was not at the last meeting. He will try to make sure tasks have been assigned. Per admin, some tasks have been assigned. She will send an updated copy of the to-do list to Ricky and the events committee.

Video Series (Jackie): Per Jackie, they are scheduled with Patty next week to do an HR video. Travis and Jackie shot a video to announce that the ceremony will not be in Jesse Auditorium, but will be in Stotler Lounge this year. They are working on editing it now. The committee will meet again soon. There will probably be more reminders and teasers about Staff Recognition Week and such, but not sure with everything going on how that will work. Ryan suggested that the SAC maybe start planning what it will look like if we can’t do SRW in person. Hannah added it to the agenda for the meeting with the chancellor on Monday. Ryan can work with the video series team to plan if something different is needed for SRW.
SPECIAL COMMITTEES:

Campus Facilities Planning/Space Utilization Committee (Sean): Nothing to report.

Census Committee 2020 (Jackie): They started rolling some things out on the radio. She asked about having stations for extension staff and such, but the latest ad is asking to fill it out online.

Chancellor's Cabinet (Hannah): They talked about coronavirus. There was a government update: the house subcommittee met, the goal is to have a line item for NextGen that was going to need to be discussed every year and they’d like to roll it into the annual budget. That was passed in the house and will go to the senate. There was discussion on campus conceal and carry and they will make a carve-out for institutions for higher learning, so MU wouldn’t have conceal and carry; it is still up for vote.

Chancellor’s Military and Veterans Standing Committee (Jacqueline): Nothing to report.

Digital Accessibility Advisory Board (Ryan): They have been asked to step up the production timeline. They are meeting today and tomorrow to continue and try to speed up review of the pages in order to push out the resource sooner.

Intercampus Staff Council (Hannah/Liz B./Dayla): Per Hannah, they talked about working groups and the UM System staff awards and what that looks like. They are talking about the timeline and what that looks like and they worked on the Board of Curators lunch. They discussed the staff emeritus proposal and it will remain on the list for discussion, but is not a priority right now. They went through some campus updates. S&T cancelled their St. Patrick’s Day event. Per Marsha Fischer, closures are campus decisions, not System.

MU History Working Group (Jackie): Nothing to report.

Parking and Transportation Committee (Aric/Regina): Nothing to report.

Resource Allocation Model Committee (Liz B): The entire committee met for the first time. They walked through what the different buckets are and how they came to put things in each assignment. They will have some follow up meetings before splitting into the three governance teams.

Safe Mizzou Coalition Committee (Jackie): Nothing to report.

Search Committee for the Chief Information Officer (Ryan): The first meeting is scheduled via telepresence on March 19th.

Search Committee for Dean of Engineering (Liz Z.): Nothing to report.

Search Committee for Vice Chancellor for Advancement (Liz B.): Nothing to report

Search Committee for Vice Chancellor for IDE (Hannah): They will be having interviews.

Total Rewards Advisory Committee (TRAC) (Sean): Nothing to report.

Adjournment: Liz Z. moved to adjourn, Stephen seconded, meeting adjourned 2:24pm.