Staff Advisory Council Minutes  
March 8, 2018  
206 Townsend Hall  
1:15pm – 3:00pm

<table>
<thead>
<tr>
<th>Attendance Record</th>
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<tbody>
<tr>
<td>Administrative/Professional</td>
</tr>
<tr>
<td>Melissa Ingram – x</td>
</tr>
<tr>
<td>Julie Loftin – x</td>
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<tr>
<td>Hannah Clampitt – x</td>
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<tr>
<td>Alisa Petty – SAC/OSAIV</td>
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<td>HR Ex Officio – Peggy Spiers (HRS Consultant Sr.)</td>
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<td>Guest Speaker – Gary Ward (Vice Chancellor for Operations and Student Affairs)</td>
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**Call to Order:** Chrissy called the meeting to order 1:15pm.

**Guest Speaker(s):** Gary Ward (Vice Chancellor for Operations and Student Affairs) reported that participation for the activity analysis survey was at 97% for .75 FTE or higher and 83% for part-time and student workers. They had a governance meeting yesterday, which presented the results and completion rates. Something will go to the Board of Curators in April. They will share information as is becomes available and President Choi will send something out. Chrissy is part of the advisory committee and they meet tomorrow morning. Gary updated the SAC on Student Affairs. He said that President Choi wanted someone to come in and take a 360 look at Student Affairs. Keeling and Associates was hired, after a selection process, to look at that. They had several discovery meetings to see what was going on (right after Gary had made structural changes to student affairs, so there was a lot of angst.) They put together some initial findings, which were posted on the student affairs website. They did a comparative analysis and looked at the facts of about a dozen institutions similar to MU. They had a retreat early in January with Keeling and Associates and they came up with four working groups which will concentrate on academic success, thriving and engagement, first year MU experience and residential life experience. Those working groups were populated with faculty, staff, students and parents. Sean is on the advisory committee for the working groups. The working groups will come up with concepts and those will go to the advisory group, which will set recommendations on how to implement the concepts and those recommendations will go to Gary. They would like to have most items implemented by the Fall 2018 semester. Some things may be re-worked, such as the Freshman Interest Group program. Keeling and Associates comes to campus about once a month for a week and they meet with students to see what they want and what they think. Keeling and Associate is scheduled to come back to campus next week. They send notes after every meeting to those in Student Affairs to keep them informed as things are happening. Gary also reported that they are partnering with Veteran’s United to give ROTC student grants for free Res-Life. They are also looking into giving grants to middle-class, average ACT-type students. Gary also discussed the need to reduce square footage on campus and how that will be a process. His goal is to cut 1million square feet from campus over the next 5 years.
Upcoming Meetings & Dates:
- March 22, 2018 – SAC Meeting – 206 Townsend Hall, Marshall Stewart – guest speaker
- April 2, 5, 6, and 9, 2018 – COSA Interviews – 194A&B GSB
- April 12, 2018 – SAC Meeting – 206 Townsend Hall
- April 23, 2018 – Spring Open Forum – Stotler Lounge, Memorial Union
- April 26, 2018 – SAC Meeting – 206 Townsend Hall

Minutes Approval: Julie motioned to approve minutes from the February 22nd meeting, Jan seconded. Motion carried.

Secretary/Treasurer Report (Dayla): The Executive Committee met to talk about job categories. They received data from HR. The 4 categories currently used for elections and representation are now 7 categories. It is getting harder to maintain information on the 4 original categories. The other campuses do not use the 4 categories of Administrative/Professional, Clerical/Office, Crafts/Maintenance and Technical/Paraprofessional, they have different systems for representation. MU has the smallest council and the largest number of staff, so it is possible that the Staff Advisory Council may want to update representation and election processes, etcetera. Chrissy asked that members send any ideas they have to the Executive Committee or admin.

New Business:
ISAC Bylaws: Chrissy reiterated that the Intercampus Staff Advisory Council is reviewing their bylaws as well as each campus to look at possible changes to elections and terms to better align the campuses and ISAC.

Human Resources (Peggy Spiers): Gary Ward shared the participation numbers for the activity analysis survey. Peggy reported that the completion numbers were much better than PwC expected. The survey tool is now open to supervisors to complete for those staff who did not complete the survey. That tool will close tomorrow and then analysis will begin.

STANDING COMMITTEES:
Education Award (Tammy): Nothing to report.

Fundraising (Steve): Nothing to report.

Marketing & Communications (Tammy): Nothing to report.

SAC Salutes (Eric): Nothing to report.

Service Champion (Eric): Nothing to report.

Staff Development Award (Melissa): Nothing to report.
Staff Recognition Week:

- **Online Auction (Jan):** Jan asked for help calling for donations. Members may call whenever they have time, but she will schedule another call day. Jan and Steve offered to help anyone work on the conversation if it would help with comfort and ease of calling. Jan also stated she will need help putting baskets together for the auction in April.
- **Arts & Crafts (Rebecca & Megan):** Nothing to report.
- **Awards (Sean):** Nothing to report.
- **Ceremony (Tammy):** Nothing to report.
- **Events (Dayla):** Dayla reported that she has reached out to Campus Dining, CAFNR and Cathy Murray regarding activities for Staff Recognition Week events.

SPECIAL COMMITTEES:

- **Campus Facilities Planning Committee (Eric):** Nothing to report.
- **Campus Space Utilization Committee (Sean):** Nothing to report.
- **Capital Financing Advisory Committee (Dayla):** The committee met and discussed reducing square footage on campus. They are scheduled to meet again on Tuesday.
- **Capital Review Committee (Jan):** Nothing to report.
- **Chancellor's Cabinet (Chrissy):** They are scheduled to meet again on 4/17/18.
- **Digital Accessibility Advisory Board (Tammy/Christa):** Nothing to report.
- **Faculty Council (Liz B.):** Nothing to report.
- **Intercampus Staff Council (Chrissy/Liz B.):** ISAC is scheduled to meet again on 3/23/18.
- **Provost Search Committee (Chrissy):** The committee is scheduled to meet again on 3/23/18.
- **Resource Allocation Model Committee (Liz B.):** Nothing to report.
- **Safe Mizzou Coalition Committee (Hannah):** Nothing to report.
- **Search Committee for the Assistant Vice Chancellor for Civil Rights & Title IX & ADA (Liz B.):** The airport interviews are complete and more information should come out soon.
- **Strategic Enrollment Management Committee (Chrissy):** Chrissy reported that goals are done. The committees are now working on tactics. The planning group is trying to meet every week now as they would like strategy and tactics final by the end of April.
- **Tobacco Free Mizzou (Julie):** The committee met and discussed some recommended expansions to the Tobacco Free Policy. There were some concerns, so they will look into those and then will look at approving changes to the policy next month. The committee also discussed sending a few students around campus to look for hot-spot areas on which they can focus efforts.
Total Rewards Advisory Committee (TRAC) (Sean): Nothing to report.

Adjournment: Steve motioned to adjourn, Dayla seconded. Meeting adjourned 2:54pm.