Call to Order: Liz B. called the meeting to order at 1:15pm. She reminded everyone that it will be a short meeting as SAC members will be leaving early to attend a meeting with the Hospital and System Councils at 2:30pm. Cindy Harmon (Secretary for the Board of Curators) will be the guest speaker at that meeting.

Upcoming Meetings & Dates:
- February 28, 2019 – 305 Hill Hall
- March 4-8, 2019 – GSB, SRW Awards Interviews
- March 14, 2019 – 305 Hill Hall, Marshall Stewart, guest speaker
- March 28, 2019 – 305 Hill Hall

Minutes Approval: Did not have a quorum so minutes from January 24, 2019 were not approved.

Secretary/Treasurer Report (Dayla): The Executive Committee met on 2/4/19 and asked admin to put together a breakdown of budget numbers on awards. They also asked admin to create a scoring card for reading the nominations on the awards committee. The Executive Committee met with Gary Ward yesterday. Gary liked the idea of giving a breakdown of the awards to the chancellor at the next scheduled meeting, which is Monday. They discussed the SAC budget and Gary doesn’t think the council budget will be affected too much. Gary talked a bit about the benefit cost allocation changes and he’s not as worried as he was. Everyone is going to be affected, but it is more of a long term goal and does not necessarily need to be 100% figured out by 7/1/19. He discussed space and said that for the first time ever, he is having deans reach out to him with ideas on what space they don’t need. The ISAC group met to put together a mission statement for ISAC, which each campus has to come up with and then ISAC will try to combine all of the ideas into one statement.

New Business:
Relay for Life (added during meeting) – Liz B. reported that the students put on a Relay for Life event and they would like to find ways to get staff more involved. They reached out to Liz B. as well as the Hospital and System councils. Staff members can send any ideas they have to Liz B. Sean suggested adding it to the Wellness Incentive.
Old Business:

SEM Plan Committee (added during meeting) – Chrissy reported that the SEM Plan Committee is trying to focus on the tactic to help recognize staff members who have completed graduate/undergraduate degrees or certificate programs. She is wondering if there’s a way to tire this into the SRW Awards Ceremony or something. One suggestion is to add a stole for graduation that staff members can purchase, which highlights them as a member of staff. Admin will add this idea to the agenda for the meeting with Chancellor Cartwright on Monday and the Executive Committee will get his thoughts on the matter. Chrissy will work with the Ceremony Committee and Sean will act as contact.

Human Resources (Tonika Starks): Nothing to report. Jan passed along a concern from a fellow staff member who said they are getting ready to retire and wanted to donate their vacation time, but they are getting push back from their department because it seems the department has to pay for that time. Tonika will take that information back to HR and will see if she can get some answers for that. She will also check to see if departments can have costs waived if the retiree wants to donate their time.

STANDING COMMITTEES:

Education Award (Liz Z.): Nothing to report.

Fundraising (Jan): Jan asked how much the basketball fundraiser made. Admin reported that the SAC made a total of $655.67. $524.54 (80%) will go to the Staff Development Award and $131.13 (20%) will go to the SAC reserves. Jan asked SAC members to share the Shakespeare’s fundraising info and also asked members to take some printed flyers and hand them out. The committee has started to call for donations. If anyone is interested in helping, they can call admin and get 2 pages to call on. Jan also asked if anyone knows of any companies that are not on the list, to please ask them for donations or send the info to admin to be added to the list.

Marketing & Communications (Liz Z.): Nothing to report.

SAC Salutes (Sean): Nothing to report.

Service Champion (Sean): The presentation for the January recipient, Glenda Pape was a couple of weeks ago. The presentation for February recipient, Angie Mabe, was rescheduled. Admin will resend the invite to SAC members.

Staff Development Award (Ricky): Nothing to report.

Staff Recognition Week:

- **Online Auction (Jan):** Same notes as fundraising.
- **Arts & Crafts (Rebecca):** Nothing to report.
- **Awards (Sean):** Sean reported the updated numbers on nominations so far: 18 A/P, 13 C/O, 2 C/M, 2 Alumni, 6 Inclusive Excellence, 2 Uehling, and 1 Deaver. He asked that members please ask for Part-Time/Temporary nominations. Admin will reach out to SOS to see if they can help generate nominations for this category.
- **Ceremony (Sean):** Nothing to report.
- **Events (Dayla):** They are working on ideas for event tables from areas on campus that staff might need to know about. Members can send ideas to Dayla. Susan Groshong is working on the HR sessions schedule. She sent the email to her presenters/speakers to start scheduling.
SPECIAL COMMITTEES:

**Campus Space Utilization Committee (Sean):** Nothing to report.

**Capital Financing Advisory Committee (Dayla):** Nothing to report.

**Digital Accessibility Advisory Board (Ryan):** Nothing to report.

**Intercampus Staff Council (Liz B./Hannah/Chrissy):** Chrissy reported that ISAC meets again next week. All of the campuses turned in their mission statements and the ISAC Executive Committee is going to try and work everything into one statement and will take it to the meeting next week. They are focused on creating a mission statement because it's needed when creating goals to make sure they know that their goals are supporting the mission of the group. The Board of Curators met on the Columbia campus on 2/7/19. Ryan Rapp will be at the ISAC meeting and will give a 20 minute presentation on the administrative review/activity analysis and what came of that. Marsha Fischer will also be at the meeting and will give an update on the Employee Value Proposition. Liz B. will ask for an update on Shared Leave numbers as well.

**MU History Working Group (Liz Z.):** Nothing to report.

**Resource Allocation Model Committee (Liz B.):** The committee met again. Chancellor Cartwright reviewed the documents and he had some questions, so the committee got together to start going over everything and they will meet again soon. The goal is to wrap this up and start communicating it and then have someone come talk to the SAC about the new model.

**Safe Mizzou Coalition Committee (Hannah):** Nothing to report.

**Total Rewards Advisory Committee (TRAC) (Sean):** Nothing to report.

**Vice Provost for Student Affairs Search Committee (Liz B.):** They have met a couple of times to discuss what they're looking for. They had some open forum sessions and got a lot of feedback. The consultants are actively recruiting and already have tentative dates for interviews.

**Adjournment:** No quorum, meeting ended 2:11pm.