May 11, 2023
194A General Services Building & Zoom
10am - noon

• **Call to Order** – 10:01 am

• **Today’s Guest Speakers:** None

• **Upcoming Meetings, Guest Speakers, and Events** (194A GSB unless otherwise specified)
  - May 11 – No speaker; final SRW prep
  - May 15 – 19 – Staff Recognition Week – All Hands Events:
    - Luncheon and Carnival: 11-1 on Tuesday, May 16 – MU Student Center/Kuhlman Court
    - Awards Ceremony: 1:30-3 on Wednesday, May 17 – Bush Auditorium (Cornell Hall)
  - June 8 – Meeting at Switzler Hall; Eric Vogelweid, Assistant Vice President and Controller
  - June 22 – Soft launch of two meetings/month; Committee Review with Chairs
  - July 13 – Ryan Rapp, Executive Vice President, Finance & Operations and Chief Financial Officer; James Spain, VP for Undergraduate Studies
  - July 27
  - August 11 – Annual SAC Retreat and Orientation

• **Minutes Approval** – April 13, 2023 Meeting – Motion to approve: Dilauna; Second: Kim. Minutes approved.

• **New Business**
  1. **SRW Final Touches**
     a. Wear t-shirts on Tuesday!
     b. Cell phone list – for SAC use only
     c. Schedule of events
        i. All staff members can participate in events and drawings
        ii. Mizzou Store 25% discount, Tuesday
        iii. Scavenger Hunt, entries due Thursday
        iv. 5K, entries due Friday
        v. Virtual floral design class with Tiger Garden, Wednesday evening
        vi. HR Classes for staff development
        vii. Nailed It Contest – Beetle Bailey; pictures will be sent to council members in a poll for all to vote
        viii. Complimentary Rec Center access for the week. Must bring your employee ID. They will give tours if you’d like; they’re about 10 mins long and you’ll see the main areas.
        ix. Free Staff Lunch, Tuesday, 11-1; this is an all hands-on deck event. Setting up begins at 9am.

           - There will be three lunch stations; we’ll have one person at each station with a counter to help get a total number of attendees, help direct staff to different stations, drinks, condiments, etc.

           - Hannah
x. Carnival, Tuesday, 11-1. We’ll have several tables set up for different staff-related departments around campus, including one for SAC where people can enter the random drawing. Lori/Dilauna

xi. Awards Ceremony; Wednesday afternoon. Begins at 1:30, Zoom option. If you are helping with this, please arrive about 1pm. Thank you to those who have volunteered to help with this event. We’re asking everyone 5-25 years stand; 30 gets plaque; 35 gets paperweight; 40 gets plaque; 45+ gets glass award. Kim

- HR Report – None

- Old Business
  1. Vice Chancellor Search Updates
     a. IT – Jacqueline
     b. Extension – Jacqueline
     c. Marketing/Communications - Kim
  2. Questions/Topics for Eric Vogelweid to Carrie
  3. By-laws Vote

- Committee Reports
  1. SAC Committees
     A. Education Awards – Kim: Call for nominations will go out week of May 22, with applications due in mid-June.
     B. Elections – Jessica/Megan: Accepting applications until week after next; 30+ so far. The information sessions went well.
     C. Fundraising – Lori: The committee last met on April 27. The date for the Texas Roadhouse Dine to Donate event has been set by the local store: May 31. The local store is preparing flyers/graphics for us and more information will follow.
     D. Inclusion, Diversity, & Equity – Angela: None
     E. Marketing & Communications – Karinna: Pushing SRW communications; call for Education Awards will be going out in 2 weeks.
     F. SAC Salutes/Service Champion – Hannah/Laura: We’ve recognized five Service Champions and one SAC Salutes department so far. We plan to surprise the rest of this group of honorees from now until December.
     G. Staff Development Awards – Stephany: The Summer 2023 Staff Development Awards window recently closed, and the committee is currently reviewing and scoring. The goal is to announce the recipients by the end of May.
     H. SRW Awards/Ceremony – Karinna/Kim: Met on April 24 to finalize all ceremony and reception plans. Cookies are ordered, volunteer sign-up sheet has been distributed, MUPD will not ticket near Cornell Hall, Karinna is working on script and PPT, photographer has been requested, supply list is prepared, will use Zoom as virtual platform. We’re ready!
     I. SRW Events – Hannah/Heather: gearing up for SRW Next Week. A reminder to everyone to check their assignments for Luncheon/Carnival and wear their SAC shirts on Tuesday. Also, please share and encourage your departments/divisions to join in the week’s festivities!
  2. Campus Standing Committees
     A. Academic Affairs – Lexi:
     B. Academic Technologies and Student Services IT Governance – Laura E.: None
C. **Budget** – Liz/Amy: The MU Budget Committee met on 4/27/23. Discussion Topics: 1. 2024 Fiscal Year Resource Base Estimates - Dr. Rhonda Gibler talked through updated estimates on the FY24 Campus Budget Plan and allowed committee members to ask questions on items discussed in that plan. Questions were presented around Graduate Tuition and Waivers. -Campus is finalizing the new tuition structure for Graduates and have a very good idea of what will be put forward to the Board of Curators for approval this month. This will have a tiered tuition structure based on program, similar to how we are managing Undergraduate tuition; we will not be charging per course tuition. -There is nothing planned currently to discontinue charging Out-of-State Tuition for on-campus students -Waivers: Resident Tuition Rates will be charged back to the Academic Unit(s) that pay the students stipend; non-resident tuition and insurance costs will still be paid centrally.

D. **Campus Space** – Dilauna: We met this last Friday The Master Plan Survey/report is being worked on but nothing really to share yet.

E. **Persons with Disabilities** – Kim: Met on April 19 with updates given by the Directors of the Office of Accessibility and ADA and of the Disability Center. The Commencement website has been updated with accessibility information. The ADA Parking Plan should be completed this summer. Working on a staff and volunteer guide for 4-H programs. A full assessment of all elevators is now complete; Mizzou currently upgrades 1-2 elevators per year, but would like to double that. The Disability Center did a faculty feedback survey with over 250 responses for how faculty can better provide accommodations for students with disabilities. The Disability Center website has been re-designed. Nominations are currently being accepted for the Lee Henson Access Mizzou Awards. The director of the Disability Center is chairing a Student Success working group focused on students with disabilities. The 2nd Annual Disabled Student Graduation reception was held on April 26 in Memorial Union and presented students with blue & white cords.

F. **Committees** – Jeni: (OOO)

G. **Council for Inclusive Excellence** – Sean/other: None

H. **Facilities, Buildings, and Grounds** – Mike:

I. **Family Friendly Campus** – Megan or Ricky:

J. **Intercollegiate Athletics** – Anita: None

K. **Library** – Abigail:

L. **Military and Veterans** – Jacqueline: None

M. **MU Information Security Council Governance** – Samantha or Laurie: None

N. **Residence for Tuition Purposes** – Michelle: The residency appeals committee heard two appeals week before last and those were our final appeals for the semester. We are finished until fall.

O. **Status of Women** – Hannah: Committee met and the Provost’s office has agreed to proceed with a salary study for faculty and staff. Plans and timeline are still in development but we can expect that process to move forward. The committee elected co chairs for next year as well.

P. **Student Affairs** – Liz:

Q. **Student Health and Well-Being** – Kayla: None

3. **Other Committees**

A. **United Way** – Laura R.: MU’s United Way leadership committee has set higher goals for the university’s 2023 campaign. We hope to have 900 donors and $460,000 in funds by the end of the 2023 campaign.

B. **TRAC** – Sean: None

C. **Leadership** – Jacqueline: None

D. **ISAC** – Jacqueline: Met yesterday.

- **Adjournment** – Motion to adjourn: Dilauna; Second: Jessica. Meeting adjourned at 10:28.