October 13, 2022
MUPD Groshong Conference Room & Zoom
10am - noon

- Call to Order – 10:00 am

- Today's Guest Speakers: Carol Wilson, Benefits Programs Director – 10:00 (Zoom)
  Chief Brian Weimer, MUPD Tour and Updates – 11:15

- Upcoming Meetings, Guest Speakers, and Events (194A GSB unless otherwise specified)
  - November 10, 2022 – Dr. Maurice Gipson, Vice Chancellor, Office of Institutional Equity
  - December 8, 2022 (11:30-1:00) at Plaza 900 – Holiday Luncheon followed by Meeting
  - January 12, 2023 – James Hunter, EAP Director
  - February 9, 2023 – Christian Basi, Director, Media Relations
  - March 9, 2023 - Tim McIntosh, Senior Director of Recruitment
  - April 13, 2023 – Speaker TBD

- Minutes Approval – September 8, 2022 Meeting - Motion to approve: Dilauna, Second: Heather. Minutes approved.

- Welcome Carol Wilson - Carol reviewed info for open enrollment: dates, changes, costs, deadlines. Plans roll over unless you make a change, with the exception of Flex Spending Accounts – those must be enrolled in each year.

- New Business
  1. By-Laws Revisions
     a. Unexcused absence allowance
        i. Six unexcused absences within one year currently; Unexcused is not telling anyone on Exec you’re unable to attend; follows the University Leave Policies (vacation, sick, personal day, other leaves of absence without pay, representing council at a University meeting/function. Understood that other extenuating circumstances can arise from our actual jobs, making it not possible to make it to a meeting. After discussion members settled on changing this to allowing 3 unexcused absences.
     b. ISAC rep selection process – Liz explained some history around ISAC and the past curators’ desire for 3 year terms for continuity. Exec will discuss options with ISAC next.
     c. Education and Staff Development Awards – are not currently included in the by-laws. Exec is looking into whether they should be added.
     d. Potential vote at November meeting
  2. Arts & Crafts Showcase
     a. The Arts and Crafts Showcase was an event created several years ago by an employee who was on council at the time. How many know what the Arts and Crafts Showcase is and/or attended? For those who don’t know, it’s an event where some MU staff are invited to showcase their talents (knitting, wood carving, blown glass, etc.); always takes place during Staff Recognition Week. Staff Council isn’t involved in the selection of participants, set up, take down, or any part of this event other than having to pay a
portion of the cost to rent Stotler Lounge. Last year, SAC was invoiced an amount after the fact that was significantly higher than what was originally agreed upon. Due to this, Exec discussed not supporting the Showcase and will ask the employee to find another sponsor. Does anyone have any questions or concerns about discontinuing our support of the Arts and Crafts Showcase? Various options and suggestions were discussed. The decision was made to attempt to continue limited support of the event by clearly stating the budget up front and making it clear no more than that would be paid. Without more input from SAC, we cannot justify unlimited funds and manpower to support this event as it is not a SAC event and does not take any SAC input. Also possibly suggesting a cheaper location. Members suggested turning it into a sale; Exec has run this by Marsha who was not in favor as it creates a liability and conflict of interest.

3. Pulse Survey – October 12-19; Annual Enrollment – Oct 24-Nov 4
4. Staff Development Week – October 31-November 3
   a. https://share.percipio.com/cd/Z7uq1BiIw
5. SAC Parking if No Permit - notify Carrie if you don’t have any parking permit - 1 member identified. We are working with MUDP and Parking Services to see if they can park on campus for SAC business without a permit.
6. Halloween office décor competition; all photos will be submitted to Carrie and we’ll post all to an album on social media for votes; the most “likes/loves” will win some fun random stuff from Staff Council

- Old Business
  1. Education and Staff Development Award Updates – still need 5 people, call is out for applications, awards will resume in Spring. Committees can hopefully start up again next month. Call is already out for award applications.

- HR Report - Marsha Fischer, Mackenzie Moorefield: No updates beyond Carol’s information

- Committee Reports
  1. SAC Committees
     A. Education Awards – Kim: The call for nominations for Spring 2023 awards went out on October 4, with applications due by November 9. The goal is to give $400 awards for the Spring semester.
     B. Elections – Heidi: None
     C. Fundraising – Lori: First meeting on September 29. Lori Robinett (the chair), Dilauna Burks, Mike Duncan, Jessica Hosey, and Erin Morrison attended. Partnering with local food businesses was discussed, as was initial planning for a live Bingo event to be held this fall (late Nov?). The committee will continue meeting every 2 weeks.
     D. Inclusion, Diversity, & Equity – Angela:
     E. Marketing & Communications – Karinna: Met for the first time on Tuesday, Sept. 20; discussed how to divvy up duties and created an Excel spreadsheet with social media plan; discussed ideas to boost followers of our accounts; found login information for the Instagram account- will be updating that now as well; updating social graphics to adhere to new branding
     F. SAC Salutes/Service Champion – Hannah/Laura: Had first meeting last week and reviewed the awards, discussed changes to the nomination forms and rubrics, and discussed schedule and prizes. The group is currently working on updating nomination forms and related communication to be inclusive of System employees. Once the revisions are complete, we will send a campus/systemwide staff email to solicit nominations. We hope to make our first award this fall.
     G. Staff Development Awards – Kim/Sandra: Deadline for applications is December 2 for Spring 2023 awards. Funds will be available mid-January.
H. SRW Awards/Ceremony – Karinna/Kim: First meeting is set for Nov. 9
I. SRW Events – Hannah/Heather: None

2. Campus Standing Committees
   A. Academic Affairs – Lexi: Has met once this semester and has another meeting set for next week. Right now, we are each trying to attend a listening session about the Task Force to Enhance Learning & Teaching (TFELT)’s proposal on a new student feedback form and will be talking about it as a group at our next meeting. Additionally, we met with Provost Ramchand last week to discuss a process for hiring a Dean for the Honors College.
   B. Academic Technologies and Student Services IT Governance – Laura E.: None
   C. Budget – Amy: First Meeting of the Academic Year! Topics Discussed: 1) Introductions 2) Charge - Committee will advise University leaders on all aspects of the campus budgeting process in support of the University’s core missions of teaching, research, and service, and it will support the priorities established through strategic planning. The Committee will advise on operational planning, appraisal of resource needs, and the distribution of resources through allocation models. It will coordinate the work of any campus task forces needed for the Committee’s mission. 3) Set meeting schedule for the year 4) Presentation by Co-Chair Dr. Rhonda Gliber – Fall 22 Schools and Colleges
   D. Campus Space – Dilauna: None
   E. Persons with Disabilities – Kim: First meeting of semester set for Oct. 19
   F. Committees – Jeni:
   G. Council for Inclusive Excellence – Sean/other: None
   H. Facilities, Buildings, and Grounds – Mike:
   I. Family Friendly Campus – Megan or Ricky: Met on Oct. 4 - Interested in distributing a survey to all of campus in the near future regarding the child care needs of faculty, staff, and students. We would like to make sure that all are included, so what would be the best way to get the survey to those that do not check their email regularly? The committee is also working on recommendations for the bereavement policy for students, staff, and faculty.
   J. Intercollegiate Athletics – Anita:
   K. Library – Abigail:
   L. Military and Veterans – Jaci: First meeting is this week
   M. MU Information Security Council Governance – Samantha or Laurie: None
   N. Residence for Tuition Purposes – Michelle: None; no appeals received or expected until closer to the end of the semester or beginning of next semester
   O. Status of Women – Hannah: None
   P. Student Affairs – Liz: Had its first meeting of the year and discussed the charge, meeting schedule and splitting into subcommittees to focus on the following. 1.) Student success activities especially the SEM group and Provost Ramchand’s initiatives on this 2.) Initial financial burden which students face, especially those with families (This includes information regarding rental increase and availability information for incoming and current students) 3.) Alcohol Abuse on Campus especially as related to at-risk groups
   Q. Student Conduct – TBD:
   R. Student Health and Well-Being – Kayla: None

3. Other Committees
   1. ISAC – Annual Enrollment reminder; flu shot clinics; not eligible for merit raises if compliance not done; PTO – 6 working groups going through all details,
2. **Leadership** – First meeting was in September and was mostly a meet and greet because there were new members. There was a presentation about the projected drop in students over the next 10 years, there’s an increased recruitment in high schools in targeted states. President is strongly encouraging collaboration among our groups. I reached out to Graham McCaulley, the current Chair of Faculty Council and we were able to get both Executive Committees together a couple weeks ago and talked about how we can support each other and collaborate. We’re throwing around some ideas, so if anyone else has any, please let me know! World Kindness Day is Nov. 13, joint communication to wear blue to recognize the day. Looking into joint lunch and learns.

A. **United Way** – Laura R.: Mizzou’s United Way campaign runs from Sept. 27 to Nov. 18. Individuals in our campus community benefit *every day* from services provided by more than 30 Heart of Missouri United Way organizations in mid-Missouri. Last year, students, faculty and staff raised more than $411,000. Please help MU reach this year’s campaign goal of $435,000 by [making a gift online](#) or [pre-ordering](#) a “Mizzou Lives United” T-shirt by Oct. 16. [Email Laura Roloff](#) if need to locate your department United Way ambassador or need fundraising ideas.

B. **TRAC** – Sean: None

A brief discussion of PTO concerns was held – questions and comments from online visitors and council members. Mackenzie provided updates and offered to speak offline to further address concerns. More implementation updates will be provided as information is available.

Update from Chief Weimer – MUPD Team: 50 sworn officers with authority on all campuses, City of Columbia, and Boone County; 14 communications officers cross-trained in records; 8 security officers; 2 office staff. Dually accredited. Goal is to be involved and collaborative in addition to safety, security, and law enforcement. MUPD issued a survey yesterday requesting input from the campus community. Statistics include the hospital and reflect the hospital is their biggest client. Annual report each December is a wealth of information. Statistics are always up to date online. Chief Weimer then addressed questions from attendees. A tour of MUPD followed and the meeting ended as groups wrapped up their tours.

- **Adjournment**