January 12, 2023
194B General Services Building & Zoom
10am - noon

- **Call to Order** – 10:01 am

- **Today’s Guest Speaker: James Hunter, Director, Employee Assistance Program – 11:00 (Zoom)**
  James provided information on available resources and sample assessment tools with the audience. James advised that aggregate data from participant surveys is used to drive program development and focus of ways to address organizational stressors. Questions were answered from the audience.

- **Upcoming Meetings, Guest Speakers, and Events** (194A GSB unless otherwise specified)
  - February 9 – Erin Leuschke, Director, Learning and Organizational Development
  - March 9 – Bill Stackman, Vice Chancellor for Student Affairs and Dean of Students; Tim McIntosh, Director of Talent Fulfillment
  - April 13 – JoAnne Flowers, Manager, Youth Protection Program
  - May 11 – No speaker; final SRW prep
  - May 15 – 19 – Staff Recognition Week
    o Luncheon: 11-1 on Tuesday, May 16 – Location TBD
    o Awards Ceremony: 1:30-3 on Thursday, May 18 – Bush Auditorium

- **Minutes Approval** – December 8, 2022 Meeting – Motion to approve: Dilauna; Second: Heather. Minutes approved.

- **New Business**
  1. **Welcome Sarah Chinniah, our new Vice Chancellor for Business Operations and Strategic Initiatives**
     Sarah joined the University in May and took time to introduce herself to SAC, provide an overview of her role, and address any questions from members.
  2. **Education Award Committee**
     a. Review and recommendations
     b. Vote - Motion to approve the committee’s recommendations: Lori; Second: Hannah. Motion passed.

- **HR Report** - Marsha Fischer, Mackenzie Moorefield with Eric Vogelweid, Assistant Vice President and Controller
  Eric discussed the pension plan, provided examples of its stability, and addressed concerns from a recent media story. Eric encouraged understanding the plan and how it works, as well as your personal investment situation. An improved website is in process. Eric addressed questions from the group and advised that feedback is always welcome. Marsha added that HR is working on retirement information and education resources for staff.

- **Old Business**
  1. **By-Laws Revisions**
     a. Minor edits were implemented from Office of General Counsel’s suggestions
     b. Vote – Motion to approve: Hannah; Second: Rosamaria. By-laws approval passed.
  2. **Arts & Crafts Showcase Update**
a. Host cancelled event this year. SAC will investigate re-envisioning it for a future SRW event.

- Committee Reports
  1. SAC Committees
     A. Education Awards – Kim: The committee met on 12/19/22 to determine award recipients for the Spring 2023 semester. Because we had not awarded for the Fall 2022 semester, the committee gave 10 Spring awards instead of 5, each @ $400. Recipients were pursuing an Associates degree (1), Bachelors degrees (2), Masters degrees (6), and a Certificate program (1). Three alternates were also selected. Long-time committee chair Sonya Nistendirk stepped down as chair and Jeremy Bloss was elected as chair for the next cycle of awards.
     B. Elections – Heidi: We’ll start meeting in February.
     C. Fundraising – Lori:
     D. Inclusion, Diversity, & Equity – Angela: None
     E. Marketing & Communications – Karinna:
     F. SAC Salutes/Service Champion – Hannah/Laura: We’ve received many nominations and they have been sent to the committee for scoring. We plan to give out our first round of awards this month.
     G. Staff Development Awards – Kim/Sandra:
     H. SRW Awards/Ceremony – Karinna/Kim: Next meeting is scheduled for Wed., January 11. Reminder that the Awards Ceremony is scheduled on Thursday, May 18, 1:30-3:00 p.m. and every SAC member should plan to attend.
     I. SRW Events – Hannah/Heather: None- Will start meeting this month
  2. Campus Standing Committees
     A. Academic Affairs – Lexi: Our committee has split into subcommittees, and we are working on the following: elimination of the 132-hour requirement for dual degrees, revision of the incomplete policy, attendance/absence policy, election day homework/exam policy, final Exams – not given outside of finals weeks, Academic Actions policies, statement that instructors can use to deny recording or “zooming” classes for in person courses, policy changes on submitting grades, developing standard operating procedures document for the Academic Affairs committee
     B. Academic Technologies and Student Services IT Governance – Laura E.:
     C. Budget – Amy: None
     D. Campus Space – Dilauna:
     E. Persons with Disabilities – Kim:
     F. Committees – Jeni: Current Goals/Tasks: Overview of Scope of Work: The committee has been continuing its work to meeting with /survey committee chairs (and in some cases other identified individuals with key perspectives). Our focus has been on committees with large memberships, and seeking to understand the impact of size and other factors on operational functions and opportunities to improve committee operations. Current Status: We are still waiting for an interview with the chair of the Campus Space committee due to travel and holiday delays. The goal of the COC is to complete this meeting this week. The COC chair meet with several administrators regarding COC on Wednesday morning (1/11/23) to report on the outcomes of this work. Next Steps: In the spring semester we will be surveying an additional 7 committees and creating a questionnaire to solicit broader input as previously discussed.
     G. Council for Inclusive Excellence – Sean/other: None
     H. Facilities, Buildings, and Grounds – Mike:
     I. Family Friendly Campus – Megan or Ricky: Next meeting is January 25th
J. **Intercollegiate Athletics** – Anita: None
K. **Library** – Abigail:
L. **Military and Veterans** – Jaci: None
M. **MU Information Security Council Governance** – Samantha or Laurie:
N. **Residence for Tuition Purposes** – Michelle: Our committee heard several appeals towards the end of the fall semester. We have a few students on the committee now, which is a nice addition. If you have any questions please let me know. We won’t have any additional appeals until the end of the semester.
O. **Status of Women** – Hannah: Status of Women is assigning committees and will begin committee work including the Jordan Hoyt Memorial Award which will be given out in Mid-March
P. **Student Affairs** – Liz:
Q. **Student Conduct** – TBD:
R. **Student Health and Well-Being** – Kayla: The group met on 12/2 in a hybrid format. At this first meeting with new members, Jamie Shutter provided a high-level overview of the SHWB services at the counseling center, the student health center, and the wellness resource center. There were several updates to these services such as the rapid access model at the counseling center, which provides crisis care and evaluation for a first session within 24-48 hours. The student health center will be piloting a new check-in kiosk – timing TBD. The wellness resource center is now offering health coaching for sleep and stress and recently certified their own staff to do conduct this coaching. The group discussed opportunities on how to create awareness for these student resource programs. The group will reconvene and further discuss these awareness efforts at our next scheduled meeting on 2/10.

3. **Other Committees**
A. **United Way** – Laura R.: More than $400,000 has been pledged in Mizzou’s United Way campaign; MU retirees provided almost a third of the total. The agency will finish counting campaign contributions officially on Jan. 31, but opportunities to volunteer and donate continue throughout the year. For example, Mizzou’s basketball coaches are raising money until the end of March to provide 650 elementary students with books with help from the [Heart of Missouri United Way](https://www.heartofm.org).
B. **TRAC** – Sean: None
C. **Leadership** – Jaci: None
D. **ISAC** – Jaci:

- **Adjournment** – 11:55 – Motion to adjourn: David; Second: Megan. Meeting adjourned.