Call to Order: Hannah called the meeting to order at 1:16pm.

Upcoming Meetings & Dates:
- June 11th, 2020 – TBD – Mike Sokoff, guest speaker
- June 25th, 2020 – TBD
- July 9th, 2020 – TBD
- July 23rd, 2020 – TBD

Minutes Approval: Minutes for April 23, 2020 were discussed. Some changes were recommended. Amanda moved to approve the minutes, with changes. Ryan seconded. Motion carried.

Secretary/Treasurer Report (Heather): The Executive Committee is meeting weekly with Gary Ward to discuss staff and COVID-19 happenings. They will continue to meet weekly through the end of the month. They met with President Choi, Gary Ward and Patty Haberberger and discussed COVID-19.

New Business:
Repopulation – Hannah went over the Show Me Renewal beginning next week for those who need to be in labs. An email about this went out to campus. If people want to return to campus, they can submit a request.

Layoff/Furlough – There is no new information at this time, but Hannah wanted to bring it up to touch base with SAC members and see what the different departments are doing. Hannah will send the link for the website that has the Friday information. Hannah also discussed campus getting bids for custodial and landscaping services outsourcing. It will probably only happen if there’s a cost savings valuable enough to make a change. They are only getting bids for now. Ryan suggested it might be good to have folks from campus enrollment involved in discussions. Hannah will bring thoughts up at the meeting with Gary on May 20th. Members can email thoughts to Hannah or admin.

Quorum Guidelines – Hannah expressed concerns that with furloughs and other things affecting attendance, it might be good to have an emergency, temporary change to the quorum guidelines. Current quorum guidelines are 51% of members present, with at least 2 members from each category. Members discussed options for a temporary change during COVID-19 to 51% of members with one from each category, minutes can be voted on at each meeting by members present, and if there is not a quorum, then items of significance can be voted on electronically. Admin will type up and send out the written proposed change to be voted on at the next SAC meeting.
HRS Training Courses – Hannah highlighted the HRS training courses that SAC is co-sponsoring during the week of May 18th. Admin will send out the information. Cathi Veach will send info on how to grant access to folks on unpaid leave (furlough) so they can attend the development courses as well. She will send the information to Hannah for distribution and Hannah will reach out to Susan Groshong to see if they will be recording sessions to be viewed later.

Old Business:
COVID-19 – Nothing to report.

Human Resources (Cathi Veach): Cathi reported that they are looking at revising the HR 700s again to add how to repopulate and rules/processes around that. They want to clearly define expectations and let employees know that they cannot just go back. They are creating a form folks can use to apply to return to campus and that request will have to be approved.

STANDING COMMITTEES:
Education Award (Liz Z.): Nothing to report. Admin will check with John Haynes to see if the fall semester round will be suspended or not.

Elections (Liz Z.): Liz reported that we have received 32 nominations currently and have some names of potential C/M candidates who will be contacted to see if they’re interested in running. The committee will re-think the interview process.

Fundraising (Liz B.): All food fundraisers have been cancelled. They gave the businesses the option to move forward with the fundraisers and they all cancelled. The committee will pick fundraising back up when social distancing is over.

Marketing & Communications (Ryan): The social media recognition for award winners went well. Approximately 7500 impressions saw the Twitter thread about it. The Facebook numbers were not quite as big, but still reached about 4,000 people. The elections announcement on social media saw about 700 reached on Facebook and 2,000 on Twitter. They will push it again before the deadline next week. The migration of SharePoint to Box will be moved to One Drive instead as Box is going away.

SAC Salutes (Alisa): Nothing to report.

Service Champion (Alisa): Nothing to report.

Staff Development Award (Ricky): Nothing to report.

Staff Interest/AdHoc (Liz B.): Admin has submitted the mass email and the updated list to the committee. The mass email will go out to campus next week or the week after and the application deadline will be June 12th.

Staff Recognition Week:
- Awards/Ceremony: Zoom presentations for the award winners are complete and announcements were made on social media.
- Events (Ricky/Robbie): A joint committee meeting has been scheduled for May 19th. Hannah added that Rebecca Bergfield reached out with the idea of doing a virtual showcase. Rebecca sent a call for participants to send 2-3 pictures of their work to be included in the virtual Arts & Crafts Showcase.
Video Series (Travis): Nothing to report.

SPECIAL COMMITTEES:
Campus Facilities Planning/Space Utilization Committee (Sean): Nothing to report.

Census Committee 2020 (Jackie): Jackie reminded members to fill out the census if they haven’t yet and also asked that they remind colleagues.

Chancellor’s Cabinet (Hannah): Nothing to report.

Chancellor’s Military and Veterans Standing Committee (Jacqueline): Nothing to report.

Digital Accessibility Advisory Board (Ryan): They are going to set up a time to discuss how to push this more over the summer so that faculty can ensure they’re making everything more online-friendly.

Intercampus Staff Council (Hannah/Liz B./Dayla): Marsha Fischer asked them to meet because of some potential changes to Total Rewards. The service recognition gift cards from System will go away. ISAC wants to make sure that those who were set to get one have more communication. They will discuss valuable ways to recognize staff. They also discussed furloughs, communication and COVID-19.

MU History Working Group (Jackie): They have come to a consensus on the mission statement for the walk. They are moving forward with finding people who have historical knowledge to start compiling. Members can email Jackie if they know of someone who has historical knowledge of the area and she will pass that information along to the subcommittee.

Parking and Transportation Committee (Aric): Nothing to report.

Resource Allocation Model Committee (Liz B): Nothing to report.

Safe Mizzou Coalition Committee (Jackie): They are working to decide what campaigns to help reiterate (e.g. masks, social distancing, etc.) based on what is decided by the university. Safe Mizzou Week will most likely get pushed to spring.

Search Committee for the Chief Information Officer (Ryan): Nothing to report.

Search Committee for Dean of Engineering (Liz Z.): Nothing to report.

Search Committee for Vice Chancellor for Advancement (Liz B.): They met and interviewed candidates. They will be meeting with other constituents. Liz expects to hear a decision soon.

Search Committee for Vice Chancellor for IDE (Hannah): The webinars started and then candidates had meetings with the SAC executive committee and the faculty council executive committee. The other two candidates will be on Monday and Wednesday next week.

Total Rewards Advisory Committee (TRAC) (Sean): Nothing to report.

United Way Committee (Hannah): Nothing to report.

Adjournment: Dilauna moved to adjourn. Liz Z. seconded. Motion carried. Meeting adjourned 2:40pm.