Staff Advisory Council Minutes
March 26, 2014
Shakespeare’s Pizza
12:15 pm

Attendance Record

<table>
<thead>
<tr>
<th>Administrative/Professional</th>
<th>Crafts/Maintenance</th>
<th>Office/Secretarial</th>
<th>Technical/Paraprofessional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kate Shipova - o</td>
<td>Mike Laughlin - x</td>
<td>Becky Stafford - x</td>
<td>Christa Keers - x</td>
</tr>
<tr>
<td>Jimi Langley - o</td>
<td>Ryan Adams - x</td>
<td>Dayla Botts - x</td>
<td>Jan Judy-March - x</td>
</tr>
<tr>
<td>Sean Brown - x</td>
<td>Steve Stockman - x</td>
<td>Pam Cooper - o</td>
<td>Jim Knapp - x</td>
</tr>
<tr>
<td>Rebecca Bergfield - x</td>
<td>Joseph Kingsbury - x</td>
<td>Chrissy Kintner - o</td>
<td>Tammy Browning - o</td>
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Gina Scavone, Council Admin. Asst. – o

Call to Order: Chair Becky Stafford called the meeting to order at 12:15 pm.

Upcoming Meetings & Dates:
- April 10 – 2206C MU Student Center
- April 24 – 2206C MU Student Center – Betsy Rodriguez from System HR
- May 8 – Jesse Hall – Gina is going to reserve the space so we can run through the ceremony.

Minutes Approval: The 3/13/14 minutes were approved with a few changes.

Recorder’s Report: Christa reported the Executive Committee met with Chancellor Loftin and Vice Chancellor for Administrative Services Gary Ward on March 14. They discussed Staff Recognition Week planning and were provided with some recommendations for photographers and other services. They indicated that they would like to see those recognized for their years of service receive a pin along with their certificate. SAC does not have time to procure those this year, but will investigate for SRW 2015.

Pending Business: Rebecca has received the results from the Staff Survey. Over 1,000 people participated. She ran through some of the findings, specifically those pertaining to SAC so the council can make some goals to work on. She is going to work with Rebecca Calvin on ways to compile the results into an easily readable report to share with the Chancellor.

The Shakespeare’s Pizza fundraiser is underway. Christa reported there were over 400 clicks on the traceable link.

New Business: Staff Council discussed the future of childcare on campus. The council looked to the question in the Staff Survey that mentioned childcare and analyzed the numbers. Council members also had the opportunity to share their personal thoughts. Funding is the largest problem regarding this issue. Council made some suggestions to present to Vice Chancellor Gary Ward.
SAC Committees:

Staff Advisory Council Sub Committees:

Service Champions/SAC Salutes: The SAC Salutes recipient for the first quarter has been selected. Tammy is working with the department to coordinate the details.

Elections: Jim reported that Sean is now the new chair for the elections committee.

Staff Interest/Ad Hoc: No news to report.

Publicity: No news to report.

Staff Development Awards/Education Awards: Kate needs a representative to attend the April 22 meeting, as she is unable to attend. Sean volunteered, depending on the time and length of the meeting.

Intercampus Staff Council: No news to report.

Capital Review Committee/Space Planning: No news to report.

Civility Committee: A “Thank You Campaign” is launching in early April. Jan told the council to send her their information if they would like a pack of thank you cards to distribute.

SPRAC: No news to report.

Sidewalk Safety Committee: They will be meeting about the upcoming PAVE events soon. They might need SAC volunteers to help run the events.

Staff Compensation Task Force: No news to report.

Staff Recognition Week committees:

Staff Recognition Week Awards: Rebecca reported there is one final award winner announcement next Monday. Rebecca also asked the council to think about the questions asked in the interview process and let her know if there were any suggestions.

Staff Recognition Week Ceremony Committee: Christa is meeting with the group that designs the program next week. She is going to be sure that we have the programs further in advance this year so the Chancellor and Vice Chancellor can get a feel for the ceremony flow since this is their first year.

Christa is gathering information for pricing and options for the free handouts so we can get them ordered.
**Staff Recognition Week Door Prizes:** All donations are due my March 31.

**Staff Recognition Week Events:** Sides for the luncheon have been secured. Steve said they are still working on getting drink donations. Desserts have been donated by the Culinary School. The Chancellor’s Diversity Initiative donated money has for ice cream, they are working on figuring out the logistics for that.

The committee is working with the Publicity Committee to schedule some emails to announce the SRW schedule of events. We will also ask if any staff wants to volunteer to help during the week.

Rebecca reported that she sent out the “intent to participate” forms to participants of the Arts & Crafts showcase. It’s early, but she wanted to get them out there. Rebecca also said she is going to bring a sign-up sheet to the next meeting so the council can sign up for shifts to help. Attendees can bring donations for the Tiger Pantry for an extra drawing slip for the door prizes. The Craft Studio will also be doing tours of their space throughout the week.

**Adjournment:**
Meeting adjourned at 1:10 pm.