Staff Advisory Council Minutes  
January 9, 2014  
S207 Memorial Union  
1:15 pm

<table>
<thead>
<tr>
<th>Attendance Record</th>
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<tbody>
<tr>
<td>Administrative/Professional</td>
</tr>
<tr>
<td>Kate Shipova - x</td>
</tr>
<tr>
<td>Jimi Langley - x</td>
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<tr>
<td>Sean Brown - x</td>
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<td>Rebecca Bergfield - x</td>
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Kelsey Allen, Mizzou Weekly  
Gina Scavone, Council Admin. Asst. - x  
Ashley Jost, Columbia Daily Tribune  
Jackie Mank, MU Hospital & Clinics Staff Council

Call to Order: Chair Becky Stafford called the meeting to order at 1:15 pm

Upcoming Meetings & Dates:
- January 23 – S207 Memorial Union
- February 13 – S207 Memorial Union; Lisa Wimmenauer guest
- February 27 – 2209A Student Center Betsy Rodriguez, Karen Touzeau guests
- March 13 – 2205 A & B Student Center
- March 27 - TBA

Minutes Approval: Rebecca motioned to approve the 12/12/13 minutes; Jimi seconded. Motion carried.

Recorder’s Report: No news to report.

New Business: Becky reported the Council’s Executive Committee will meet with Vice Chancellor for Administrative Services Gary Ward on January 13.

Old Business: Kate reported the Panera Bread fundraiser held December 19th was disappointing. The designated goal for sales was not met and so the Council did not meet the requirement to receive any percentage of sales. Gina and/or Kate will follow up with Panera to request a donation for our upcoming spring silent auction held during Staff Recognition Week.

Rebecca reported the survey is being edited by Rebecca Calvin, Chancellor’s Diversity Initiative. More questions are needed for the survey. Please forward any suggestions to Rebecca by next week.

SAC Committees:

Staff Recognition Week committees:
**Staff Recognition Week Awards:** Rebecca needs a total of 28 volunteers for the awards readings and interviews which begin in February. Award recipients should be selected by March. Nominations are arriving. Gina reported about 30 nominations received to date, but none in the Mizzou Alumni Award and Crafts/Maintenance categories.

**Staff Recognition Week Ceremony Committee:** Christa will schedule a meeting of the committee soon.

**Staff Recognition Week Events:** Steve reported the first committee meeting was today. Diane Dahlmann will offer MU Staff complimentary passes for Rec Facilities during Staff Recognition Week. She will match or increase the Rec Center's donation for the annual silent auction fundraiser this year. Stankowski field may be used for SRW events such as basketball or volleyball tournaments.

The Committee is considering HyVee catering for a staff lunch during Staff Recognition week. The MU Meat Lab may provide brats at $3/lb which would serve approx. 6. Steve and his committee are trying to include as many MU Departments as possible during Staff Recognition Week events this year.

Lowry Mall may not be used again this year for the annual Fun Day event due to damage to the underground steam tunnel. Stankowski Field may be the new location.

Staff transportation to and from Staff Recognition Week events was discussed. Mike will check on possibly utilizing off campus transportation services. Staff displaced from central campus to Ellis Fischel may need transportation services. MU Parking & Transportation will be contacted to ask if they will cease ticketing for the Fun Day activities.

**Staff Recognition Week Door Prizes:** Jimi distributed copies of the donor spreadsheet and donation letter. Gina will get the letters sent out next week. The committee will follow up with phone calls beginning February 1. Jimi encouraged Council members to send him additional suggestions for donors to add to the spreadsheet. Jimi reminded everyone that new for 2014, Accounting Services requires a short form to be completed upon the receipt of each donation (mandatory donor signature and a designation for SRW door prize or Silent Auction) and upon the sale of each auction item (signature of buyer). Without this documentation, Council will not be able to utilize the funds.

**Staff Advisory Council Sub Committees:**

**Service Champions/SAC Salutes:** Tammy reported the November presentation will be held January 10th – Jill Edwards. December's presentation will be January 15th. Nominations were accepted for the MU SAC SALUTES. They were: MUPD, Residential Life/Housekeeping, Athletics, Media Relations within Athletics, Power Plant, MURR. By
simple majority, the SAC SALUTES recipient was selected. A surprise announcement will be made in the next couple of weeks and the winner will be announced then.

Becky reported she received an email nomination for Service Champion for two MU staff in Clark Hall who were working late on Christmas Eve and diverted major flood damage when they spotted and phoned into Campus Facilities a pipe break.

Gina will upload a sample Service Champions nominations to the website.

**Elections:** No news to report.

**Staff Interest/Ad Hoc:** Chrissy reported several vacancies remain on the Education Awards (2 in the C/M category) and Staff Development Awards Committees (2 in the C/M category, 1 in the A/P category and 1 in the T/P category). There is recently a vacancy on the Status of Women Committee due to the member terminating her employment with the University. Gina will contact former Staff Advisory Council members in the C/M category to invite service on these committees. Becky's co-worker, Scott Noble is interested in serving. Gina will verify his job title/category and forward to Chrissy.

**Publicity:** Steve suggested another Shakespeare’s Pizza fundraiser in March due to the success of the first fundraiser.

**Staff Development Awards/Education Awards:** Gina distributed copies of the Committee’s recommendations for January 2014. A total of 10 awards are to be given this round. Kate reported no applications from within the Crafts/Maintenance category and poor applications from within the Technical/Paraprofessional category. Gina will update the application instructions with a notice that hotel internet fees will never be covered. There were several award recipients whose funding got reduced in this area. Jim motioned to approve the list of award recipients, Rebecca seconded. Motion carried.

Education Award: Tammy reported the January 2014 recipients are: Rhonda Clayton and Susan Runyon ($250 each) and Alyssa Doner and Adrienne Siddens ($125 each). The Committee would like to offer Alyssa and Adrienne the full $250 in the event either Rhonda or Susan are not able to utilize their award.

**Intercampus Staff Council:** The next meeting will be next week.

**Capital Review Committee/Space Planning:** The next meeting will be next week.

**Civility Committee:** Jan reported from the November 20, 2013 meeting. The group is having online discussions rather than meeting face to face. They are considering bringing in a motivational speaker, Gary Namie, who speaks against bullying. They would consider doing this during Staff Recognition Week 2014. Chrissy reported Noel English spoke to her department regarding “In Your Own Office” and found it very positive and helpful.

**SPRAC:** Have not met since November.
**Sidewalk Safety Committee:** No news to report.

**Staff Compensation Task Force:** Development is finalizing the Councils proposal. They are discussing additional tuition discounts for MU employees and family. Becky welcomes compensation related input from Council members which she will share with the task force.

**Adjournment:** Rebecca motioned to adjourn the meeting at 3:00 pm; Jim seconded. Motion carried.