**Staff Advisory Council Minutes**  
September 11, 2014  
S206 Memorial Union  
1:15 pm

**Attendance Record**

<table>
<thead>
<tr>
<th>Administrative/Professional</th>
<th>Crafts/Maintenance</th>
<th>Office/Secretarial</th>
<th>Technical/Paraprofessional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kate Shipova - x</td>
<td>Duff Bergendahl - x</td>
<td>Becky Stafford - x</td>
<td>Christa Keers - x</td>
</tr>
<tr>
<td>Jimi Langley - o</td>
<td>Ryan Adams - x</td>
<td>Dayla Botts - o</td>
<td>Jan Judy-March - x</td>
</tr>
<tr>
<td>Sean Brown - x</td>
<td>Steve Stockman - x</td>
<td>Judy Taylo - x</td>
<td>Scott Noble - x</td>
</tr>
<tr>
<td>Rebecca Bergfield - x</td>
<td>Brad Wolf - o</td>
<td>Chrissy Kintner - x</td>
<td>Tammy Browning - x</td>
</tr>
</tbody>
</table>

Tim McIntosh, HR, Mike Burden and Alicia La Vaute, MU Sustainability, Kelsey Allen, Mizzou Publications, Gina Scavone, SAC Admin. Asst.

**Call to Order:** Becky called the meeting to order at 1:15 pm. The Council introduced themselves to the guests present at the meeting.

Mike discussed the upcoming Sustainapalooza event on October 2. There will be games, a raffle, live music, a water tasting station, and giveaways. He welcomed the members of the Staff Advisory Council to participate in this fun day of events.

The department of Sustainabaility offers “Green Your Office” lunch hour talks. Phone Alicia at 884-9319 to learn how to help make the campus succeed in recycling and renewable energy goals. Desktop recycling containers available at no charge. The idea behind these is for staff to take a short break from sitting to get up, take the recyclables to the larger collection bin. This allows our custodial staff to not take on the additional tasks of removing recyclables from individual offices.

In addition to the Green Your Office presentations, Alicia reported the ELO, Environmental Leadership Office, has MU student ambassadors who can be scheduled to give office presentations regarding recycling and sustainability on campus.

Our campus partners with the City of Columbia in a metal recycling program. They receive 65% of the cash value while the city receives 35%.

The Council discussed inviting Mike and his staff to participate in next year’s Annual Fun Day held during Staff Recognition Week.

**Upcoming Meetings & Dates:**
September 25 – Biweekly moved to the Missouri Theatre 2nd floor patio lobby meeting space.
October 9 – Chancellor and Gary Ward will not be present this date and will be rescheduled
October 15 – Chancellor’s Staff Open Forum Missouri Theatre Auditorium
October 23 – Title IX discussion
October 25 - Homecoming

**Minutes Approval:**
Steve motioned to approve the August 14 minutes with edits; Rebecca seconded. Motion carried. Rebecca motioned to approve the August 28th minutes; Steve seconded. Motion carried.

**Secretary/Treasurer Report:** The Executive Committee will meet with the Chancellor and Gary Ward on September 25.

**Pending Business:**
Provost Search Committee – Tammy reported the group will meet 9/26 from 1 until 6 pm. Interviews will encompass a three week period.
Shared Leave – The group is to meet next week.
Global Grading System – Tim reported that sequencing of job descriptions is still underway.
Benefits – No news to report.

**New Business**
Goals for the 2014-2015 Council year were discussed
-Continue the Reaching Out to Staff Initiative
-Shared Leave
-Communicating more to staff exactly the function of Staff Advisory Council
-Steve suggested each group of SAC members within the same job category connect to identify common issues of concern to staff

The Staff Advisory Council office will be moving to 8 General Services Building on September 25.

**SAC COMMITTEES:**

**Service Champions/SAC Salutes:** Becky requested that all future award presentations be scheduled within 30 days of the Council’s notifying the department; otherwise, the award items can be arranged to be delivered to the departments for their presentation.

The SAC Salutes presentation was held yesterday, 9/10 at the Rec Center. The August Service Champions presentation will be October 8.

Since the summer SAC Salutes took so long to schedule, the fall presentation will be omitted and the winter presentation will be in December.

**Elections:** No news to report.

**Staff Interest/Ad Hoc:** Chrissy suggested a committee work description and timeline be created. Gina will work with Chrissy on this task.
**Publicity:** The recent College Colors Day contest winners have been identified and listed on Facebook. Gina will work with Sonja Derboven to pick up and deliver prizes to the winners.

**SPECIAL COMMITTEES:**

**Staff Development Awards/Education Awards:** Kate reported awardees this round in all four occupational groups as well as three in the “group” category. The Council approved the list of recommendations.

**Intercampus Staff Council:** Next meeting will be held September 12. Steve was asked to check into the policies of the other system campuses on snow removal. Rebecca reported Gary Ward, Todd Houts and Jack Watring are the three staff designated to make critical decisions for our campus regarding closings during inclement weather and handling campus emergencies.

**Capital Review Committee/Space Planning:** No news to report.

**Civility Committee:** No news to report.

**Sidewalk Safety Committee:** No news to report.

**Staff Compensation Task Force:** No news to report.

Chancellor Loftin’s inauguration will be held Thursday at 3:30 pm at the Missouri Theatre with a reception to follow at Stotler Lounge, Memorial Union. Staff Council should meet around 2:45 pm outside Shakespeare’s Pizza and walk together to be seated in their assigned section of the Theatre.

**Adjournment:** Rebecca motioned to adjourn the meeting; Steve seconded. Meeting adjourned at 3:00 pm.