

Staff Advisory Council Minutes

5/14/09
S207 Memorial Union
1:15 p.m.

Attendance Record		
Angel Anderson - o	Rebecca Bergfield, Vice-Chair -x	Carolyn Crow -x
Richard Blair -x	Marijo Dixon, Chair -x	Marianne Friedman -x
Chad Heckman -x	Bill McIntosh -x	Becky Stafford -x
Stanley Hughes -x	Amy Lana, Recorder -x	Linda Turner -x
Gina Scavone, Secretary -x	Suzanne Lippard -x	Adam Duncan -o
Diane Bartley -x	Aaron Cook -o	Marlene Duffield – MURA -o Libby Miederhoff – MURA -o

Call to Order: Chair Marijo Dixon called the meeting to order and noted a quorum.

Minutes Approval: Becky motioned and Carolyn seconded the motion to approve the April 23rd minutes. Motion carried.

Announcements and New Business: Linda reported that Parking and Transportation will honor any paid parking permit in any parking garage except the Maryland Avenue Garage during Staff Recognition Week. This does not include surface lots.

Recorder's Report: No news to report.

Financial Report: No news to report.

SAC Committees:

Staff Benefits: No news to report.

Service Champions/SAC Salutes: No news to report.

Elections: Suzanne reported that nominations are especially needed in the Crafts/Maintenance and Technical/Paraprofessional categories. Deadline for nominations is May 27th.

Staff Interest: Marianne reported that her committee was able to fill all 20 of the vacant seats on campus-wide standing committees. She will forward the list to Linda Kaufman in the Provost's office who will send out the formal letters of invitation to serve on the committees.

Publicity Committee: Gina has requested a mass email announcing Staff Recognition Week and the online auction be sent to all faculty and staff Friday, May 15th.

Staff Recognition Week Committees:

Awards: No news to report.

Ceremony: Linda has distributed a work plan/work assignments for Monday's ceremony. She will have some of her student workers pick up the stage plants from Allen's flowers around 11 a.m. Gina will pick

up the corsages and boutonnieres from Tiger Gardens Monday morning. Printing Services will be delivering the ceremony programs to the auditorium Monday morning as well. Staff Council members should arrive by 11 a.m. to assist with preparations.

Program: Bill reported that 2 SAC members are needed to assist with the Museum of Art History and Archaeology tours from 11:00 a.m.-12:30 p.m. on Wednesday; he and Rebecca volunteered. Two SAC members will also be needed for the Wellness/Landscape Services tours. Carolyn has received confirmation from the participants of the Arts & Crafts Show, and has arranged for almost all the necessary equipment.

Door Prizes/Education Award: Rebecca and Gina met earlier in the week to organize the donated items. All items, totalling almost \$3,000 in value, have been received.

Other Committees:

Staff Development Awards Committee: No news to report.

Education Award Committee: No news to report.

Intercampus Staff Council: No news to report.

Capital Review Committee: No news to report.

Space Planning: No news to report.

SPRAC: No news to report.

Other Business: No additional business to report.

Adjournment: The meeting adjourned at 2:00 p.m.